### Preschool to Kindergarten Checklist

<table>
<thead>
<tr>
<th>School District/Public Agency</th>
<th>Preschool to Kindergarten Checklist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sending CDC/Preschool/Agency</td>
<td>WISER ID</td>
</tr>
<tr>
<td>Name of Student</td>
<td>Name(s) of Parent or Guardian</td>
</tr>
<tr>
<td>Name(s) of Parent or Guardian</td>
<td>Name(s) of Parent or Guardian</td>
</tr>
<tr>
<td>Address (City, State &amp; Zip)</td>
<td>Address (City, State &amp; Zip)</td>
</tr>
</tbody>
</table>

#### Contact Information

<table>
<thead>
<tr>
<th>H:</th>
<th>C:</th>
<th>H:</th>
<th>C:</th>
</tr>
</thead>
<tbody>
<tr>
<td>W:</td>
<td>Email:</td>
<td>W:</td>
<td>Email:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Disability Category:</th>
<th>Annual IEP Date:</th>
<th>Three Year Reevaluation Date:</th>
</tr>
</thead>
</table>

- **TRANSITION PLANNING**
  - Transition planning meeting including CDC/Preschool and School District (suggested meeting in January)
  - Written transition plan

- **REFERRAL**
  - Referral for Special Education: (Form E-1)
    - Notice of Team Meeting (Form G-1)
    - Prior Written Notice (Form G-2)
    - Procedural Safeguards
  - Parent Request for Special Education:
    - Prior Written Notice (Form G-2)
    - Procedural Safeguards

- **INITIAL EVALUATION**
  - Notice and Consent for Evaluation (Form E-2)
  - Eligibility Criteria Worksheet(s)
  - Notice of Team Meeting (Form G-1)
  - Evaluation Report and Eligibility Determination (Form E-3)
    - Prior Written Notice, if ineligible (Form G-2)

- **INITIAL SERVICES**
  - Notice of Team Meeting, if needed to develop an IEP (Form G-1)
  - Prior Written Notice and Consent for Initial Services (Form I-3)
  - IEP (Forms I-4, I-4a, and I-4b)
☐ **ANNUAL IEP**
  ☐ Consent for Transition Agency Participation, if needed (I-1)
  ☐ Notice of Team Meeting (Form G-1)
    ○ Excusal of an IEP Team Member, if needed (Form I-2)
  ☐ IEP (Forms I-4, I-4a, and I-4b)
  ☐ Prior Written Notice (Form G-2)
  ☐ Procedural Safeguards

☐ **IEP AMENDMENT**
  ☐ IEP Amendment, if changes proposed after annual meeting (Form I-5)
  ☐ Prior Written Notice (Form G-2)
  ☐ Copy of new IEP, if requested.

☐ **REEVALUATION**
  ☐ Notice and Consent for Evaluation (Form E-2)
  ☐ Evaluation Report and Eligibility Determination (Form E-3)
    ○ Prior Written Notice, if any changes are proposed (Form G-2)
    ○ Agreement not to reevaluate per §300.303.
    ○ Prior Written Notice (Form G-2)
  ☐ Prior Written Notice (Form G-2)

☐ **TRANSFER STUDENTS**
  ☐ Transfer within state in the same school year:
    ○ Notice of Team Meeting to review transfer IEP and determine comparable services (Form G-1)
    ○ Adopt IEP from previous district, OR
    ○ Develop and implement a new IEP. (Forms I-4, I-4a, and I-4b)
    ○ Prior Written Notice (Form G-2)
  ☐ Transfer from another state in the same school year:
    ○ Notice of Team Meeting to review transfer IEP and determine comparable services (Form G-1)
    ○ Initial Evaluation (See above.)
    ○ Initial Services (See above.)

☐ **DISCIPLINE**
  ☐ Notice of Team Meeting to review behavior (Form G-1)
  ☐ Manifestation Determination (Form G-3)
    ○ FBA Consent for Evaluation, if necessary (Form E-2)
    ○ IEP Amendment, if necessary (Form I-5)
    ○ Prior Written Notice (Form G-2)
    ○ Procedural Safeguards

☐ **TERMINATION OF ELIGIBILITY**
  ☐ See Reevaluation above, or
  ☐ Summary of Performance (Form I-6)
  ☐ Prior Written Notice (Form G-2)

☐ **REVOCATION OF CONSENT**
  ☐ Parental Revocation of Consent (Form I-7)
  ☐ Prior Written Notice (Form G)