Wyoming Department of Education
122 W. 25th St. Suite E200
Cheyenne, WY 82002
Contact: Robin Grandpre (307) 777-5315

Revised: Oct. 2019
Due: February 28, 2020
Expires: Jul 2021

SAMPLE SELF-EVALUATION FORMAT
WYOMING TRUST FUND FOR INNOVATIVE EDUCATION GRANT
DUE: June 1, 2021

A program self-evaluation must be received by the Wyoming Department of Education on or prior to **June 1, 2021.** A self-evaluation must be emailed to Robin Grandpre at Robin.Grandpre1@wyo.gov, or physically mailed to the Wyoming Department of Education, 122 W. 25th St Suite E200, Wyoming 82002, *Attn:* Robin Grandpre.

The self-evaluation format outlined below is a SAMPLE, Grant program personnel may choose to report using their own format. Regardless of format, please be thorough in the explanations given. This report will be submitted to the State Board of Education and included in the annual report to the Wyoming Legislature.

Please limit statements to one page per self-evaluation category. Comments must be single-spaced, of a font size that can be clearly read, and limited to one side of an 8½ x 11 sheet of paper per category. Direct questions or concerns to Robin Grandpre at (307) 777-5315 or via the above email.

SELF-EVALUATION
[PROGRAM TITLE]

District: _____

Grant Contact: _____

Phone: _____

E-mail: _____

SELF-EVALUATION CATEGORIES

1. Describe in detail how the innovation[s] implemented in the project did or did not meet the needs of the identified student population of the district. Provide, if possible, pre-and post-test data or other measures that support your conclusions.
2. Describe the successes and failures of the project. Indicate the educational practices that will continue in the district as a result of the project.
3. Describe the collaborative effort undertaken to implement the project in the district and community.
4. Attach any data accrued that demonstrate the program should be continued.
5. Attach a copy of the “evaluation” portion of the grant to the self-evaluation.