

# Assessment Enrollment

Susan Williams and John Paul  
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# Why Is the Assessment Enrollment Being Automated?

- March of 2017 Met with AIR
  - Request to Provide One Student Record Per State
  - New Modular and Interim Tests can be Administered Any Day of the Year.

# Why Is the Assessment Enrollment Being Automated?

- Districts Were Overwriting Each Other's Data.

# CPSI Zone

- [Memo 2018-040](#) April 2nd
- Districts were asked to connect their SIS to our new directory manager by July 1<sup>st</sup>.

# Process

- The WDE will receive your data at 5 p.m. nightly.
- Takes about an 1.5 hours to get all 48 district's data in.

# Data Elements

- We are collecting:
  - SchoolInfo,
  - StudentPersonal,
  - StudentSchoolEnrollment

# Data Elements

- District Id
- School ID
- Last Or Surname
- First Name
- Middle Name
- Birthdate
- WISER ID
- Grade
- Gender
- Hispanic or Latino
- American Indian or Alaskan Native
- Asian
- Black
- African American
- White
- Native Hawaiian or Other Pacific Islander
- IDEA
- ELL
- Section 504 Status
- Language Code
- First Entry Date In US School
- Alternate Assessment
- Homeschool

# Process Cont.

- WDE Runs Validations
  - Required Fields Must Have Valid Values
  - Ensures Students Have One Record
    - Primary Enrollment
    - Most Recent Enrollment Record

# Process Cont.

- 7:00 P.M. – Student Enrollment is sent to AIR
- Students with Valid Elements will populate in TIDE the following day.
- Students with errors will not pass through

# Process Cont.

- The WDE has automated the Enrollment into TIDE but your Assessment staff will still need to:
  - Spot Check Tide
  - Set Accommodations

# Student Counts in TIDE

<https://portals.edu.wyoming.gov/Reports/View/wde-reports-2012/data-collections/roster-sif-objects>

- School Count
- Student Personal Count
- Student School Enrollment Count
- vs. Fall Enrollment from Prior Year

# Error Report

- Error report with Invalid SIF Objects
- <https://portals.edu.Wyoming.gov/reports/View/wde-reports-2012/data-collections/roster-invalid-sif-objects>

# Error Report

- Object Name (Student Personal)
- Last Name and First Name
- DOB
- WISER ID
- Local ID
- Received Time
- Error Description

# Error Report

- Currently we only have validations on the student personal data
- We need to create Validations for Enrollment Records

# Enrollment Data

- As long as a student has an enrollment record in Wyoming they can test by entering their first name and WISER ID. The correlation between student and school is only relevant for reporting and setting accommodations.

# Trouble Shooting

- Multiple Students or Schools are Missing in Tide:
  - Most likely an issue with the agents on the SIS. Once we work through all of our initial hiccups districts should be okay
  - Will need to verify connections when you open a new school

# Trouble Shooting

- One or a few students aren't showing up in TIDE
  - Missing Student Personal Information
    - Missing a WISER
    - Invalid or Missing Gender, Race, DOB

# Trouble Shooting

- Single or a few students cont.
  - Another District has an enrollment record for a student that falls after yours.

# Contact Info

Susan Williams

[susan.Williams@wyo.gov](mailto:susan.Williams@wyo.gov)

307-777-6252

John Paul

[john.paul@wyo.gov](mailto:john.paul@wyo.gov)

307-777-8771