



**WYOMING**  
DEPARTMENT OF EDUCATION

# **ADM - Average Daily Membership**

2018 Wyoming SIS Users Conference  
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# ADM – Average Daily Membership

- Membership data is reported on the WDE600 WISE Attendance and Membership collection
  - Due June 15<sup>th</sup> each year
  - Collects aggregate attendance, aggregate membership, and aggregate truancy days reported by student by school

# ADM – Average Daily Membership

- Once the data is loaded to SRM, ADM is calculated by the system:

$$\frac{\textit{aggregate membership days}}{\textit{school days}} = \textit{ADM}$$

(School days are reported on the WDE608 School District Directory Data Collection)

# Key Points to remember

- Fractional ADM is based upon hours or class periods
- You can round to 1.000 FTE when 80% (.800) or greater
  - *W.S. 21-13-101(a)(i)*

# Fractional ADM

## Calculation – Example 1

- Consider a traditional schedule: 7 classes during each semester of the year.

*(7 classes are considered a full load for each semester)*

- If a student is enrolled in 2 classes during the 1<sup>st</sup> semester, the daily FTE is .286 (2/7).
- If same student is enrolled in 5 classes during the 2<sup>nd</sup> semester, the daily FTE is .714 (5/7).

# Fractional ADM Calculation – Example 1 (continued)

- Assuming 88 school days in 1<sup>st</sup> semester:  
*88 x .286 = 25.168 aggregate membership days*
- Assuming 87 school days in 2<sup>nd</sup> semester:  
*87 x .714 = 62.118 aggregate membership days*
- **87.286 aggregate membership days** reported on the WDE600 for the student.

# Fractional ADM

## Calculation – Example 2

- Consider a traditional schedule: 7 classes during each semester of the year.  
*(7 classes are considered a full load for each semester)*
- If a student is enrolled in 6 classes during the 1<sup>st</sup> semester, the daily FTE is .857 (6/7) *(rounds to 1.000)*.
- If same student is enrolled in 5 classes during the 2<sup>nd</sup> semester, the daily FTE is .714 (5/7).

# Fractional ADM Calculation – Example 2 (continued)

- Assuming 88 school days in 1<sup>st</sup> semester:  
*88 x 1.000 = 88.000 aggregate membership days*
- Assuming 87 school days in 2<sup>nd</sup> semester:  
*87 x .714 = 62.118 aggregate membership days*
- **150.118 aggregate membership days** reported on the WDE600 for the student.



# Fractional ADM with Block – Example 3

- Consider a block schedule: 4 classes during 1<sup>st</sup> semester and 4 (different) classes during 2<sup>nd</sup> semester.

*(4 classes are considered a full load each semester)*

- If a student is enrolled in 3 classes during 1<sup>st</sup> semester, the daily FTE is .750 (3/4).
- If same student had 4 classes during 2<sup>nd</sup> semester, the daily FTE is 1.000 (4/4).

# Fractional ADM with Block - Example 3 (continued)

- Assuming 88 school days in 1<sup>st</sup> semester:  
*88 x .750 = 66 aggregate membership days*
- Assuming 87 school days in 2<sup>nd</sup> semester:  
*87 x 1.000 = 87.000 aggregate membership days*
- **153 aggregate membership days** reported on the WDE600 for the student.

# Fractional ADM with Block – Example 4

- Consider a block schedule: 8 classes during 1<sup>st</sup> and 2<sup>nd</sup> semester.

*(8 classes are considered a full load)*

- If a student is enrolled in 7 classes during the year, the daily FTE is .875 (7/8) *(rounds to 1.000)*
- Assuming 175 school days, this student would generate **175 aggregate membership days** reported on the WDE600.

# Questions?

## Contact information:

Kim Morrow, School Foundation Supervisor

(307) 777-6000 or [kimberly.morrow@wyo.gov](mailto:kimberly.morrow@wyo.gov)

Leslie Zimmerschied, School Foundation Consultant

(307) 777-5808 or [leslie.zimmerschied@wyo.gov](mailto:leslie.zimmerschied@wyo.gov)