

Summary of School Activities



For additional information, go to <http://nces.ed.gov/timss> or the TIMSS international website at <http://timss.bc.edu>.

For questions about TIMSS 2019,
contact the toll-free TIMSS information
hotline at 855-445-5604 or email
TIMSS@westat.com

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Summary of School Activities

Trends in International
Mathematics and
Science Study (TIMSS)

2019 Main Study



SUMMARY OF SCHOOL ACTIVITIES: TIMSS 2019

	Fall 2018	January-March 2019 Prior to assessment day	April-May 2019 Assessment day	Benefits
Principal	<ul style="list-style-type: none"> Designate a school coordinator 	<ul style="list-style-type: none"> Complete an online school questionnaire on the characteristics of the school, its enrollment, resources, policies, and learning environment Share the importance of participation in the study with school staff 	<ul style="list-style-type: none"> Support assessment day activities Encourage students to participate and do their best on the assessment 	<ul style="list-style-type: none"> Represent other similar U.S. schools Receive a \$200 check for the school Receive a confidential report on how your school performed on select TIMSS assessment questions
School coordinator	<ul style="list-style-type: none"> Confirm an assessment date convenient for your school 	<ul style="list-style-type: none"> Arrange assessment day location Confirm date and location with Westat TIMSS staff Provide class lists and student lists through online MyTIMSS 2019 portal Notify teachers, selected students, and students' parents of the study and benefits of participating Work with Westat TIMSS staff to identify students with special needs Collect parental consent forms where required and submit to Westat TIMSS staff Coordinate the principal's completion of the school questionnaire Coordinate the teachers' completion of teacher questionnaires 	<ul style="list-style-type: none"> Confirm space is appropriate for the assessment Collect completed school and teacher questionnaires (if not completed online) and give to Westat TIMSS staff Ensure all sampled students attend the assessment session Meet with Westat TIMSS staff and provide feedback about the assessment process 	<ul style="list-style-type: none"> Receive a \$100 personal check
Teachers of students selected for TIMSS		<ul style="list-style-type: none"> Complete online teacher questionnaire 		<ul style="list-style-type: none"> Represent U.S. teachers in the international study Receive \$20
Selected students			<ul style="list-style-type: none"> Attend the assessment sessions, complete the assessment and student questionnaire 	<ul style="list-style-type: none"> Represent the United States in the international study Receive a small thank-you gift
Westat TIMSS staff	<ul style="list-style-type: none"> Work with the school to set an assessment date Help school coordinator with assessment details and logistics Protect school and student information 	<ul style="list-style-type: none"> Call the school coordinator to discuss assessment day location and student participation Select classroom sample and notify school of selected classes 	<ul style="list-style-type: none"> Administer assessment from start to finish Furnish all assessment equipment or materials, e.g., tablets, styluses, keyboards, pencils, and test booklets Meet with the school coordinator to debrief at the end of the assessment Maintain security of all materials 	<ul style="list-style-type: none"> Ensure quality and uniformity of data collected across the United States