



NSLP Administrative Review Summary 2017-2018

Platte County School District #1

Date of Administrative Review: 1/31/2018

Date Review Closed: 2/21/2018

Child Nutrition Program Participation:

- School Breakfast Program (SBP)
- National School Lunch Program (NSLP)
- Fresh Fruit and Vegetable Program (FFVP)
- Afterschool Care Program (ASCP)
- Special Milk Program (SMP)
- Child and Adult Care Food Program (CACFP) At-Risk Supper

Special Provision Option:

- Community Eligibility Program (CEP)
- Special Provision 1
- Special Provision 2
- Special Provision 3
- N/A

Areas of Review

- Program Access and Reimbursement
(Certification and Benefit Issuance, Verification, Meal Counting and Claiming)
- Meal Patterns and Nutritional Quality
(Meal Component and Quantities, Offer vs. Serve, Dietary Specifications, Nutrient Analysis)
- General Program Compliance
(Civil Rights, Food Safety, Local Wellness Policy, Smart Snacks/Competitive Foods, Water Availability, On-site Monitoring, Reporting/Record Keeping, Professional Standards, SBP and SFSP Outreach, ASCP, FFVP)

Commendations

The district has done a great job of improving the food service program. The menus are well-rounded, healthy and delicious. The student are very lucky to have such a great school meal program and staff that ensures they are provided healthy school meals. The food service director is a great asset to the district and a model for other programs around the state.

The lunch and breakfast programs at West Elementary are very well run and serves delicious and healthy food. The staff is very friendly and it is obvious they care for all of the students.

Great job ensuring all high school students have access to healthy school meals on campus. The school has found a great way to serve students in a limited amount of space. The homemade Stromboli served at lunch during the onsite review was delicious!



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Review Findings

Sponsor-Level Findings:

Area	Finding Description	Required Corrective Action
100-Certification and Benefit Issuance	An error was made in the documentation of one directly certified student. For two students on the application in one household, one student was recorded in Power School as Free while the other was recorded as FDC. Both students should be free (not DC). The finding does not affect benefits as both classifications receive free meals. This distinction is important for WDE reporting purposes.	Fix the error in Power School so both students are documented correctly. Take a screen shot and upload to the review.
1000-Local School Wellness Policy	The Wellness Policy needs to be updated to include the requirements stated in the Wellness Policy Final Rule: <ul style="list-style-type: none"> - state who is in charge of ensuring the policy is up-to-date and the committee is tracking the implementation of goals - state how often the policy will be reviewed (required every three years) - include a statement regarding prohibiting advertisement of non-Smart Snack compliant foods 	Update the district's wellness policy to include the missing items required by the final rule. Submit the updated policy for WDE review and approval.
Procurement	The SFA did not document the quotes received for items procured in the small purchase threshold. A minimum of two price quotes must be received and documented for purchases above the micropurchase threshold.	For the corrective action response, state how the SFA will meet the documentation requirement for future small purchases for food service.

Site-Level Findings: West Elementary School

Area	Finding Description	Required Corrective Action
400-Meal Components and Quantities (Breakfast)	There are minor errors that need to be corrected for the breakfast contribution report and nutrient analysis at the elementary school: 1. NutriKids component report indicates the required milk varieties not being served. Contribution report only says 1% white being served. Onsite review demonstrated that two varieties actually	<ol style="list-style-type: none"> 1. Update the contribution report and nutrient analysis to include the two varieties of milk actually being served at breakfast. Send WDE the corrected elementary breakfast contribution report for the cycle menu. 2. Include yogurt in the nutrient analysis for the day of review. Ensure all items being served at breakfast are included in the nutrient analysis. Send WDE the updated nutrient analysis.



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	<p>being served.</p> <p>2. Yogurt not in nutrient analysis for day of review (1/30).</p> <p>3. 12/8 and 2/1: not offering full 1 cup fruit</p>	<p>3. Ensure 1 cup of fruit is offered each day at breakfast. Correct the amounts offered on 12/8 and 2/1. Send WDE the corrected menu, nutrient analysis, and contribution reports for the applicable weeks in the cycle menu.</p>
600-Dietary Specifications and Nutrient Analysis	All options offered as part of the reimbursable lunch are not included in the nutrient analysis. For example, on the day of review, the peanut butter and jelly sandwich is not included in the weighted nutrient analysis.	<p>Include all items in the nutrient analysis that are offered as part of the reimbursable meal.</p> <p>Send WDE the corrected weighted nutrient analysis for the lunch cycle menu.</p>
1100-Smart Snacks	<p>Second entrée beef items do not meet Smart Snack saturated and total fat requirements.</p> <p>Saturated fat content should be less than 10% of calories and total fat should be less than 35% of calories.</p> <ul style="list-style-type: none"> - Sloppy joe 13.79% saturated fat - BBQ Beef 12.74% saturated fat - Taco Burger 11.01% saturated fat - Beef taco: 38.31% total fat; 17.08% saturated fat 	<p>Adjust the recipes for the a la carte items so that they meet Smart Snack entree nutrient requirements.</p> <p>Upload the adjusted recipes to the review for WDE approval.</p>

Site-Level Findings: Wheatland High School

Area	Finding Description	Required Corrective Action
600-Dietary Specifications and Nutrient Analysis	<p>Week of Jan. 29th lunch: Saturated fat 11.23% of calories (requirement is less than 10% of calories).</p> <p>All reimbursable meal choices offered are not part of nutrient analysis (yogurt parfait, salad, and peanut butter and jelly).</p>	<p>Modify the menu as needed for the cycle menu for the week of January 29th so the saturated fat is less than 10% of calories.</p> <p>Include all reimbursable meal choices in the weighted nutrient analysis for the cycle menu.</p> <p>Send WDE the corrected menu, nutrient analysis and component worksheets for the lunch cycle menu so the nutrients are within the requirements and all items offered are included.</p>
1100-Smart Snacks	Beef second entrée items do not meet Smart Snack standards. See finding in West Elementary site.	Upload the corrected nutrient analysis of second beef entree items indicating that they meet Smart Snack requirements



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