



NSLP Administrative Review Summary 2017-2018

Uinta CSD #6

Date of Administrative Review: 10/5/2017

Date Review Closed: 10/31/2017

Child Nutrition Program Participation:

- School Breakfast Program (SBP)
- National School Lunch Program (NSLP)
- Fresh Fruit and Vegetable Program (FFVP)
- Afterschool Care Program (ASCP)
- Special Milk Program (SMP)
- Child and Adult Care Food Program (CACFP) At-Risk Supper

Special Provision Option:

- Community Eligibility Program (CEP)
- Special Provision 1
- Special Provision 2
- Special Provision 3
- N/A

Areas of Review

- Program Access and Reimbursement
(Certification and Benefit Issuance, Verification, Meal Counting and Claiming)
- Meal Patterns and Nutritional Quality
(Meal Component and Quantities, Offer vs. Serve, Dietary Specifications, Nutrient Analysis)
- General Program Compliance
(Civil Rights, Food Safety, Local Wellness Policy, Smart Snacks/Competitive Foods, Water Availability, On-site Monitoring, Reporting/Record Keeping, Professional Standards, SBP and SFSP Outreach, ASCP, FFVP)

Commendations

All documentation for NSLP is very well organized. The materials were easy to find and access for the review which helped the review go by quickly and efficiently. I also appreciate having the applications ahead of time so I could focus on other parts of the onsite review.

The salad bar at the elementary school is a great addition. The students really like the variety of fruits and vegetables available to them.



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Review Findings

Sponsor-Level Findings:

Area	Finding Description	Required Corrective Action
1100 -Smart Snacks	The high school vending machines had non-compliant items sold during the school day: FiberOne bars, Sour Gummy Worms, and Mott's fruit-flavored snacks. This is a repeat finding from last review.	Remove the non-compliant items from the vending machine if it is going to be on during the school day. State the school's plan for enforcing Smart Snack-compliance for items sold in vending machines. Send labels and documentation from the Smart Snack items of compliant items that will be sold in the vending machines.
800 – Civil Rights	The district does not have a written civil rights complaint procedure. It is required that schools participating in NSLP have a complaint procedure that meets USDA FNS requirements. For example, the written policy/procedure must state that complaints can be received in any form (written, verbal, e-mail, phone, anonymously, etc.) and the complaint must be forwarded to WDE and/or USDA.	Develop a civil rights complaint procedure that meets USDA FNS requirements. Upload the procedure to the review for WDE review and approval.
Resource Management	The non-program pricing tool completed by the SFA only included adult meals. The district did not include all non-program foods that it sells in the district (extra milk, concessions, catering, fundraisers, school stores, etc.).	Complete the non-program pricing tool according to the instructions. Include all non-program foods that the district sells to ensure that the items are being priced appropriately. Upload the completed pricing tool to the review. State if the district will price any items differently based on the result of the tool.

Site-Level Findings: Urie Elementary School

Area	Finding Description	Required Corrective Action
	N/A	