



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2016-120

TO: School District Superintendents
Alternative High School Principals
Alternative High School Counselors

FROM: Lisa Weigel, Chief Policy Officer

DATE: October 10, 2016

SUBJECT: WDE949: Alternative High School Student Transcripts

STUDENT TRANSCRIPTS COLLECTION WINDOW OPENS OCTOBER 10

The 2016 WDE949 Transcripts Collection will take place October 10, 2016 to November 4, 2016 through the Wyoming Transcript Center. The 2016 WDE949 includes all 9th, 10th, and 11th grade transcripts from the 2015-16 school year, including summer credits.

The 2016-17 school year is the pilot year for the Alternative School Accountability Model. As such, alternative high schools will need to provide transcripts that include credits earned for students who were enrolled in the above grades during the 2015-16 school year. These additional transcripts are for Alternative Schools only, and in support of the Attainment sub-indicator.

Alternative School Implementation Handbook:

edu.wyoming.gov/wp-content/uploads/2015/11/Implementation-Manual-for-Alternative-School-Accountability_7-1-16.pdf

Alternative School Accountability Memo:

edu.wyoming.gov/wp-content/uploads/2016/08/2016-096.pdf

The methods for uploading to the Wyoming Transcript Center have changed. Please consult the document layout at the [WDE Data Collection Suite - Forms Inventory](#) page, scroll down to the WDE949 and click on the arrow to the left of the collection number. The WDE949 guidebook and a list of valid elements can be found under the documents tab.

For more information, please contact Sean McInerney at sean.mcinerney@wyo.gov or 307-777-8752.

For technical support, including the Wyoming Transcript Center, please contact Elizabeth Foster at elizabeth.foster@wyo.gov or 307-777-7009.