



**WYOMING**  
DEPARTMENT OF EDUCATION

*Creating Opportunities  
for Students to Keep  
Wyoming Strong*

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## MEMORANDUM NO. 2016-106

**TO:** School District Superintendents  
Curriculum Directors  
Principals

**FROM:** Lisa Weigel, Chief Policy Officer

**DATE:** September 6, 2016

**SUBJECT:** Comprehensive School Improvement Plan Update

## COMPREHENSIVE SCHOOL IMPROVEMENT PLAN UPDATE

Owing to changes in statute, the Comprehensive School Improvement Plans (CSIP) for the 2016-17 school year are being modified.

Portions relating to Signature Pages, Corrective Action, School Improvement Grants, and Restructuring may be deleted from plans this school year. These requirements were part of No Child Left Behind, which is being replaced by the Every Student Succeeds Act. Additionally, principals who oversee multiple schools can submit one combined plan for all of their schools.. When doing so, ensure that the cover page includes all applicable schools that will operate under that particular plan. An updated template will be available on the WDE accreditation web page for schools that wish to start a new plan. No changes were made to the indicators or assurances.

Plans are due December 1, allowing adequate time for school boards to approve all school plans. An email with the submission form will be sent to all principals and superintendents at the beginning of October with further instructions on submitting school plans. Plans must meet the requirements of W.S. §21-2-204(f) in order to be approved. Goals must reflect the current WAEA school performance ratings. Northwest Evaluation Association (NWEA) is not a component of WAEA, and any plan goals that reflect NWEA will be returned for modification.

Google Docs is the preferred platform for plan creation and modification. All plans must be made publicly available. Plans can be displayed on district websites, or each individual school's website.

The Every Student Succeeds Act will necessitate significant changes to the CSIPs next year.

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*For questions, please contact Bill Pannell at [bill.pannell@wyo.gov](mailto:bill.pannell@wyo.gov) or 307-777-7322 or Brian Aragon at [brian.aragon@wyo.gov](mailto:brian.aragon@wyo.gov) or 307-777-8505.*