



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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edu.wyoming.gov
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MEMORANDUM NO. 2016-088

TO: School District Superintendents
District Assessment Coordinators
Curriculum Directors
Building Test Coordinators
School Principals
Computer/Technology Coordinators

FROM: Dianne Bailey, Chief Operations Officer

DATE: July 25, 2016

SUBJECT: 2015-16 ACT, Aspire and 11th Grade Wy-ALT Student Level
Confidential Reports Now Available

CONFIDENTIAL HIGH SCHOOL ASSESSMENT RESULTS RELEASED

The Wyoming Department of Education (WDE) will confidentially release results from the 2016 high school assessments (ACT, Aspire and 11th Grade Wy-ALT) to school districts on Monday, July 25. Districts will be given until Friday, August 5 to confidentially review the reports. District Superintendents are asked to verify online that they have received and reviewed the data at <https://portals.edu.wyoming.gov/Confirm/View/2016ACT>.

Once the review window is over, and corrections have been approved, the aggregated results will be calculated and confidentially released to districts at least 24 hours prior to the public release. The public release is scheduled for August 15 at 1 o'clock. All results are embargoed until the aggregated statewide results are released publicly, so summary results cannot be shared with local media until August 15.

Districts are asked to review their assessment results for accuracy. Inaccuracies that can be fixed include WISER ID errors and tested students who are missing from the file. Demographics or program fields like Free and Reduced Lunch cannot be changed. This data was reviewed and approved after the spring WDE684 collection.

Data will be provided through the WDE's secure Wyoming Education Fusion portal. To access the confidential student level assessment reports, log into Fusion at <http://fusion.edu.wyoming.gov> and click on the "Data Reporting" link at the top of the home page. On the left side of the next screen, select "Assessment Confidential." Individuals with the following Fusion roles will be able to access the reports: Superintendent, Principal, Assistant Principal, Assessment Coordinator, Special Ed Coordinator, Curriculum Coordinator, or Assessment Confidential. If you do not have rights to see the report, or if you have forgotten your Fusion username, please contact your district Fusion administrator. If you are unsure who your district Fusion administrator is, click on "Find Fusion Administrator" at the top of the Fusion homepage. If you are unsure of your password, click on the link called "Password Help." If you'd like to change your password, please follow the tutorial at the following link: <https://portals.edu.wyoming.gov/DCS/Content/Docs/Videos/RetrieveandResetPassword.mp4>

If you have any questions regarding high school assessment program, please contact Jessica Steinbrenner, Supervisor of Assessment at 307-777-8568 or jessica.steinbrenner@wyo.gov.

For general questions regarding the state's assessment program, please contact Deb Lindsey, Administrator of Assessment, at (307)777-8753 or deb.lindsey@wyo.gov.

For questions regarding Fusion user rights, please contact Susan Williams, Data Collection and Reporting Supervisor, at (307)777-6252 or susan.williams@wyo.gov.

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