



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

Jillian Balow

Superintendent of Public Instruction

Dicky Shanor

Chief of Staff

Brent Bacon

Chief Academic Officer

Brent Young

Chief Policy Officer

Dianne Bailey

Chief Operations Officer



Cheyenne Office

Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne WY 82002-0206
Phone: (307) 777-7690
Fax: (307) 777-6234

Riverton Office

320 West Main
Riverton, WY 82501
Phone: (307) 857-9250
Fax: (307) 857-9256

On the Web

edu.wyoming.gov
wyomingmeasuresup.com

MEMORANDUM NO. 2016-079

TO: School District Superintendents
Business Managers
WISE Coordinators

FROM: Dianne Bailey, Chief Operations Officer

DATE: May 16, 2016

SUBJECT: WDE684 Teacher/Course/Student Data Collection

WDE684 TEACHER/COURSE/STUDENT DATA COLLECTION

The data collection window for the WDE684 will be from May 21, 2016 through June 24, 2016, with 2015-16 updates due by June 30, 2016. The WDE684 is the official collection for student-level demographic, enrollment, section, and special education information.

There will be three training sessions on the WDE684:

- Wednesday, May 18, 10 a.m. to 11 a.m. via WebEx [2015-16 EOY WDE684 Teacher/Course/Student Collection Training 1](#)
- Tuesday, May 24, 2 p.m. to 3 p.m. via WebEx [2015-16 EOY WDE684 Teacher/Course/Student Collection Training 2](#)
- Thursday, May 26, 10 a.m. to 11 a.m. via WebEx [2015-16 EOY WDE684 Teacher/Course/Student Collection Training 3](#)

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in information. The current data elements and guidebook are available on the WISE Data System website at <http://portals.edu.wyoming.gov/wise/>.

For more information, please contact Brian Wuerth, Data Quality Specialist at 307-777-6748, or brian.wuerth@wyo.gov.