

Attachment 3: Multiple Employee Certification Form
(Blanket Certification)

Supervisor:

Title:

Reporting Period:

This is to certify that the following individuals¹ have spent 100% of their time on:

and were paid out of:

Position:	Printed Name:

(Supervisor Signature)

(Date)

¹ If multiple participants need to be listed that the table does not allow for, please attach the sign-in sheet that was provided at the Professional Development Activity.

Multiple Employee Certification Form Example
(Blanket Certification)

Supervisor: Jo Schmoe
Title: Professional Development Coordinator
Reporting Period: July 1-3, 2015

This is to certify that the following individuals¹ have spent 100% of their time on common core standards training and were paid out of Title II, Part A.

Position:	Printed Name:
Teacher	Tina Smith
Tutor	Fred Clark
Teacher	John Nelson
SpEd Teacher	Tom Jones

(Supervisor Signature)

(Date)

¹ If multiple participants need to be listed that the table does not allow for, please attach the sign-in sheet that was provided at the Professional Development Activity.