



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2016-063

TO: School District Superintendents
Business Managers
Special Education Directors
WISE Coordinators
WDE636 Data Stewards

FROM: Dianne Bailey, Chief Operations Officer

DATE: April 11, 2016

SUBJECT: 2016-17 WDE636 Changes

CHANGES TO 2016-17 WDE636 COLLECTION

The Wyoming Department of Education (WDE) sent out [Superintendent's Memo No. 2015-133](#) regarding possible changes to the WDE636 – Student Disciplinary Actions and Crime and Violence Incidents data collection. School districts were provided a mockup of what the data collection would look like if the WDE were to change it from a student level data collection to an aggregate data collection. After reviewing the mockup, districts were given the opportunity to vote, assisting the WDE in determining if the collection should stay the same or change. Based on this feedback, the WDE636 will become an aggregate data collection, starting with the 2016-17 school year.

The new WDE636 form is posted as “WDE636-New” on the [Data Collection Suite Forms Inventory page](#), along with a preliminary Guide Book that will be updated when the data collection in the Data Collection System is finalized.

The WDE will be in contact with Student Information System (SIS) vendors to ensure that any necessary changes are made to assist districts in beginning data collection at the start of the 2016-17 school year. WDE staff will also be working with SIS vendors to create a report that will aggregate discipline data for the districts.

The WDE would like to thank all the school districts that participated, provided feedback, and assisted in the decision to move forward with changing this data collection.

For questions, please contact Shannon Cranmore, EDFacts Coordinator/Data Analyst, at 307-777-6245 or shannon.cranmore@wyo.gov.