



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2016-016

TO: School District Superintendents
Curriculum Directors
Principals
Instructional Facilitators

FROM: Brent Young, Chief Policy Officer

DATE: February 8, 2016

SUBJECT: Spring Instructional Facilitators Summit

TRAINING EVENT: SPRING INSTRUCTIONAL FACILITATORS SUMMIT

GEAR UP Wyoming and the Wyoming Department of Education are co-sponsoring a training and networking opportunity for Instructional Facilitators of 7th-12th grade students with Jim Knight.

What: Spring Instructional Facilitators Summit

When: April 27, 2016

Where: Holiday Inn Casper East
721 Peak Drive
Casper, WY 82609
307-577-5000

Registration must be completed online at:

<https://www.surveymonkey.com/r/2016sprngIFsummit>.

While there is no cost to attend the summit, each participant is responsible for paying their own travel, hotel, and some meal expenses. A room block is available at the Holiday Inn Casper East, under GEAR UP Wyoming IF Summit.

For questions, please contact Tracy Stibitz at tracy.stibitz@wyo.gov or (307) 777-8979.

Attachment:
IF Summit Flyer