

Section 19: EXECUTIVE SESSIONS

Statutory provisions for public meetings to go into executive session are enumerated in [§16-4-405](#).

Policy purpose: The purpose of this policy is to ensure the proper compliance of the Wyoming State board of Education with the law (and the spirit) of executive session statute.

Policy statement:

The board, by majority vote of the membership present, may go into executive session for the reasons specified by law. (See Statute as printed above.) An executive session is commonly attended by members of the board, board Attorney, Executive Assistant, and staff identified by the chair as necessary to contribute to items under consideration; and, if applicable, parties being heard on appropriate executive sessions matters.

Before going into executive session, the chair shall put the question of whether to meet in executive session to vote. If such vote is favorable, the chair will then announce the *specific* purpose of the executive session, identify the reason for going into an executive session.

No vote will be taken in executive session. A vote may be taken on any action discussed in executive session only after the board returns to open session. No notes will be taken in executive session except for the Recording Secretary, and everything is confidential.

Minutes will be taken in executive session; however, the minutes shall be confidential and produced only in response to a valid court.