



# WYOMING STATE BOARD OF EDUCATION

Wyoming education partners support a student-centered learning system in which all Wyoming students graduate prepared and empowered to create and own their futures

January 12, 2017 LCSD#1 Transportation Training Center 316 South Lexington Ave Cheyenne, Wyoming		
7:30 a.m. -9:00 a.m.	Breakfast and Round Table Discussions at S5S (optional)	
12:00 p.m. – 1:15 p.m.	Lunch at Little America for State Superintendent's Policy Summit (S5S) Award Luncheon	
1:30 p.m.- 1:40 p.m.	<b>State Board of Education</b>	
	<ul style="list-style-type: none"> <li>• Pledge of Allegiance</li> <li>• Call to order</li> </ul>	
	<ul style="list-style-type: none"> <li>• Approval of agenda</li> </ul>	Tab A
	<ul style="list-style-type: none"> <li>• Minutes - November 18, 2016</li> </ul>	Tab B
	<ul style="list-style-type: none"> <li>• Treasurer's report</li> </ul>	Tab C
1:40 p.m. -2:00 p.m.	Wyoming State Superintendent Update	Tab D
2:00 p.m.- 2:20 p.m.	WDE Division Highlight & District Evaluation System- Laurel Ballard	Tab E
2:50 p.m.- 5:30 p.m.	Board Reports and Updates- Tom Sachse, Lisa Weigel and Staff	Tab F
	<ul style="list-style-type: none"> <li>• Legislative Priorities</li> </ul>	Tab G
	<ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	Tab H
	<ul style="list-style-type: none"> <li>• SBE Duties</li> </ul>	Tab I
	<ul style="list-style-type: none"> <li>• SBE Polices</li> </ul>	
	<ul style="list-style-type: none"> <li>• ESSA</li> </ul>	Tab J
	<ul style="list-style-type: none"> <li>• Assessment RFP</li> </ul>	Tab K
	<ul style="list-style-type: none"> <li>• Trigger Options</li> </ul>	Tab L
<ul style="list-style-type: none"> <li>• Math Standards Review Process</li> </ul>	Tab M	
<ul style="list-style-type: none"> <li>• State System of Support</li> </ul>	Tab N	
<ul style="list-style-type: none"> <li>• Chapter 31</li> </ul>		
5:30 p.m.	State Board of Education Meeting Recess	
6:00 p.m.	S5S Reception- Little America	

January 13, 2017  
 LCSD#1 Transportation Training Center  
 316 South Lexington Ave  
 Cheyenne, Wyoming

8:00 a.m.	Reconvening of the <b>State Board of Education</b>	
8:05 a.m. – 10:30 a.m.	Continuation of Board Reports and Updates	
10:30 a.m. – 11:30 a.m.	SBE Committee Reports: <ul style="list-style-type: none"> <li>• Administration Committee</li> <li>• Communication Committee</li> <li>• Nomination Committee for Board Officers</li> </ul>	Tab O
11:30 a.m. - 12:00 p.m.	<b>Action items:</b> <ul style="list-style-type: none"> <li>• District Evaluation System</li> <li>• SBE Polices</li> </ul>	Tab P Tab Q
	Other issues, concerns, discussion, public comment:	
	Adjourn	



**ACTION SUMMARY SHEET**

**DATE:** January 12, 2017

**ISSUE:** Approval of Agenda

**BACKGROUND:**

**SUGGESTED MOTION/RECOMMENDATION:**

To approve the Agenda for the January 12, 2017 State Board of Education meeting.

**SUPPORTING INFORMATION ATTACHED:**

- Agenda

**PREPARED BY:** Chelsie Oaks  
Executive Assistant

**ACTION TAKEN BY STATE BOARD:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:**



**WYOMING  
STATE BOARD  
OF EDUCATION**

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**ACTION SUMMARY SHEET**

**DATE:** January 12, 2017

**ISSUE:** Approval of Minutes

**BACKGROUND:**

**SUGGESTED MOTION/RECOMMENDATION:**

To approve the minutes from the State Board of Education meeting on November 18, 2016.

**SUPPORTING INFORMATION ATTACHED:**

- Minutes of November 18, 2016

**PREPARED BY:** Chelsie Oaks

**Chelsie Oaks, Executive Assistant**

**ACTION TAKEN BY STATE BOARD:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:**

WYOMING STATE BOARD OF EDUCATION  
November 18, 2016  
GoToMeeting

Wyoming State Board of Education members present: Pete Gosar, Kathy Coon, Ken Rathbun, Jillian Balow, Sue Belish, Scotty Ratliff, Robin Schamber, Kathryn Sessions, Walt Wilcox, and Belenda Willson

Members absent: Nate Breen and Jim Rose

Also present: Chelsie Oaks, WDE; Lisa Weigel, WDE; Thomas Sachse, SBE Coordinator; Katherine Leuschel, Attorney General's Office (AG); Julie Magee, WDE; Laurie Hernandez, WDE; Bob Jensen, Holland & Hart.

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CALL TO ORDER

Chairman, Pete Gosar, called the meeting to order at 1:01 p.m.

Chelsie Oaks conducted roll call and established that a quorum was present.

APPROVAL OF AGENDA

Scotty Ratliff moved to approve the agenda as presented; seconded by Kathy Coon.

Pete Gosar requested that an action item be added for "December Meeting".

Scotty and Kathy accepted the amendment.

The motion carried.

APPROVAL OF MINUTES

Minutes from the October 13-14, 2016 State Board of Education (SBE) meetings were presented for approval.

Walt Wilcox moved to approve the minutes as presented, seconded by Ken Rathbun; the motion carried.

TREASURER'S REPORT

SBE Treasurer, Ken Rathbun, presented the summary review and expenditures report for board's budgets and noted that there was a slight glitch in the expenditure reporting but that the issue would be fixed within the Department. Sue Belish moved to approve the Treasurer's Report, seconded by Belenda Willson; the motion carried.

WYOMING STATE SUPERINTENDENT UPDATE

State Superintendent, Jillian Balow, updated the board that the Governor has signed a Hathaway Scholarship Day proclamation and that the department is continuing to grow the program and the day. She also updated the board on The Every Student Succeeds Act (ESSA) roundtable discussions that have been held around the state and mentioned that the board would be hearing a bill around Native American education and from Bob Jensen on a proposed civics education bill. Jillian stated that with these two bills the board needs to consider a process for a trigger of the off cycle review of standards.

Sue Belish congratulated Jillian on the success of the round table and town hall discussions around ESSA and requested that the WDE provide the SBE with a proposal of what the triggers and process of an off cycle review would look like. Sue then requested more information on the Superintendent Policy Summit.

Jillian stated that the summit will be held January 12-13, all members of the board are invited to attend and the focus this year will be around ESSA, Career Technical Education and creating strategic partnerships across the state. Kari Eakins will forward each member information about the summit.

Laurie Hernandez, WDE, added that she had done some work on options for the trigger of an off cycle review process last spring and will be prepared to bring it forward to the board in the next SBE meeting.

Lastly, Pete Gosar said that any priorities can be put on the agenda and that this board should be transparent as possible.

## BOARD REPORTS AND UPDATES

### Legislative Agenda

Tom Sachse SBE Coordinator, reviewed the memo provided in the meeting packet and the current bills that pertain to education and the SBE.

The board discussed a bill that proposed American Indian education program. Scotty Ratliff noted that the latest version of the bill was made by the Tribal Relations Committee and that universally the communities are excited about the proposed legislation. He also added that the main concern is making certain the bill doesn't mandate curriculum. The board further discussed concerns with the SBE's responsibilities listed in the draft bill and the possibility of opening up all the state standards and the current timeline provided. Kathryn Sessions stated that this bill is draft legislation and is changing and will continue to change throughout the legislative session.

Discussion continued around proposed legislation on education accountability, leader accountability, state board of education membership and the bill that was removed in Joint Education Committee that would have given the SBE a coordinator position.

### Long-Term and Interim, Goals

Tom Sachse asked members to review the memo provided in the meeting packet. He discussed how he and the WDE Liaison, Lisa Weigel, felt that the board should slow down with the implementation of its own goals to better align with those of the WDE.

### SBE Policy Manual

SBE Coordinator, Tom Sachse, proposed the board approve the revised sections 23 and 24 of its policy manual.

The board had discussion around section 23, voting method, and the last sentence that stated "Votes may be cast by board members in person only."

Sue Belish suggested to revise the last sentence to read "Votes may be cast by members in attendance except as defined by law."

### Chapter 31 Corrections

Katherine Leuschel, attorney for SBE, addressed that the statement of authority had been mistakenly deleted in the previous approved version of Chapter 31 rules on graduation requirements. A vote will be requested today to resubmit the rules.

Julie Magee, WDE, added that in addition to the statement of authority added back in, there is word smithing for the November 1 deadline, and changes to the statement of reasons as a result of the Joint Education Committee meeting. Julie reviewed the revised Chapter 31 rules, provided in the meeting packet, with the board.

### Assessment Update

Laurie Hernandez, WDE, reviewed the assessment request for proposal (RFP) timeline provided in the meeting packet. Board members that serve on the RFP review committees are Kathryn Sessions, Grades 1-10, and Walt Wilcox, College Entrance and Career Readiness.

## SBE COMMITTEE REPORTS

### Communication Committee

Kelly Pascal Gould, Pascal Public Relations, reported that she and Tom Sachse have been working on blog posts and a transition plan for Tom taking over the public relations work when Kelly's contract is over and the 100<sup>th</sup> anniversary of the board. They are going to ask the Governor to do a proclamation and create a highlight sheet of board accomplishments over the years.

Robin Schamber asked that a recording be made of the ceremony.

Chelsie Oaks will conduct a Doodle Poll on member availability for the 100<sup>th</sup> anniversary celebration.

Board members talked about inviting previous state superintendents and board members.

### Administrative Committee

Sue Belish reported that the committee meets the first Monday of every month, a November meeting overview is provided in the packet, and to let her or any committee member know if they have any questions.

### Advisory Committee

Sue Belish noted that her full report from the Advisory Committee on Accountability for November 2016 is in the meeting packet for board members review, but asked that members refer to the last page and the last paragraph. A new chapter in rules might be needed around accountability, because currently there is not one.

#### NEXT MEETING

Pete Gosar stated that he felt that an in person December meeting might be warranted. Members agreed that if agenda items were deep enough that they would meet.

#### CIVIC EDUCATION

Bob Jensen, Holland and Hart, presented on a civic education initiative that would require a students to pass the U.S. citizenship civic test as a graduation requirement. There could be proposed legislation around this initiative in the upcoming session.

Members of the board gave their concerns about Bob's proposal.

Mr. Jensen noted that he felt the board's comments were appropriate. He stated that this is an effort to give every student a better platform to understand the importance of civics. Additionally, Bob noted that North Dakota has this requirement in its legislation.

Chairman, Pete Gosar, thanked Bob for the presentation and welcomed him to come back before the board if he wished to continue the discussion.

#### HOT SPRINGS BOCES AGREEMENT

Katherine Leuschel, SBE attorney, stated that the attorney general's office recommends approving the proposed agreements.

Belenda Willson moved to approve the Hot Springs BOCES Agreement provided in the meeting packet, seconded by Ken Rathbun.

Sue Belish thanked Katherine on the information she provided the board on the agreement.

The motion carried.

#### CHAPTER 31 REVISIONS

Julie Magee stated that there is no additional information to provide since the previous discussion.

Sue Belish moved to promulgate the proposed revisions to the Chapter 31 Rules, seconded by Kathryn Sessions. The motion carried.

## SBE POLICIES

Tom Sachse referenced Section 23 and 24 of the SBE policies in the meeting packet for approval.

Robin Schamber moved to approve the sections but to amend Section 23 for the last sentence to read "Votes may be cast by members in attendance except as defined by law." Seconded by Ken Rathbun; the motion carried.

## DECEMBER MEETING

Pete Gosar, Chairman, requested the board schedule a face to face meeting in December.

Sue Belish moved to have a SBE meeting on December 14<sup>th</sup> in Casper, Wyoming. Scotty Ratliff seconded.

Members discussed availability on December 14<sup>th</sup>.

Sue Belish withdrew her motion and requested that several dates be sent out in a Doodle Poll for the second and third week of December for a one day meeting in Casper.

## PUBLIC COMMENT

No public comment was given.

The meeting adjourned at 3:53 p.m.



**ACTION SUMMARY SHEET**

**DATE: January 12, 2017**

**ISSUE:** Approval of Treasurer's Report

**BACKGROUND:** The State Board of Education budget summary.

**SUGGESTED MOTION/RECOMMENDATION:**

To approve the Treasurer's Reports as submitted.

**SUPPORTING INFORMATION ATTACHED:**

- State Board Budget Summary will be provided with additional meeting materials before the meeting.

**PREPARED BY:** Chelsie Oaks

Chelsie Oaks, Executive Assistant

**ACTION TAKEN BY STATE BOARD:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:**



**WYOMING**  
DEPARTMENT OF EDUCATION

*Creating Opportunities  
for Students to Keep  
Wyoming Strong*

**Jillian Balow**

Superintendent of Public Instruction

**Dicky Shanor**

Chief of Staff

**Brent Bacon**

Chief Academic Officer

**Lisa Weigel**

Chief Policy Officer

**Dianne Bailey**

Chief Operations Officer

**Cheyenne Office**

Hathaway Building, 2nd Floor  
2300 Capitol Avenue  
Cheyenne WY 82002-2060  
Phone: (307) 777-7675  
Fax: (307) 777-6234

**Riverton Office**

320 West Main  
Riverton, WY 82501  
Phone: (307) 857-9250  
Fax: (307) 857-9256

**On the Web**

edu.wyoming.gov  
wyomingmeasuresup.com

To: Chairman Gosar  
State Board of Education Members

From: Dicky Shanor, WDE Chief of Staff

Date: January 4, 2017

Subject: State Superintendent Update, UW Budget Cuts

Happy New Year! While we face some challenging times in Wyoming education in 2017, I am confident that we are all prepared to handle those challenges in a manner that does not result in a step backwards for Wyoming education. Thank you for what you do to keep our education system strong.

This memo will include your standard update from the State Superintendent as well as follow-up on a matter we discussed in Lander around the budget cut situation at the University.

**State Superintendent's Update**

**Information Management Division (IMD)**-Director Aaron Roberts

The IMD continues to make progress toward the creation of an operational dashboard that uses Ed-Fi technology. Phase I implementation has begun and includes Ed-Fi Deployment, API, Dashboard, Application, Active Directory Federated Services, and Database servers.

The IMD has implemented a new data protection solutions addressing critical aspects of data security and compliance with data auditing and real-time protection that will not impact performance or availability. Over the next several months the WDE security team will continue to tune the application.

In order to assist the districts in ensuring district collection requirements are met, the IMD has created two new data collection checklists, WDE614 Spring Reporting Certification Checklist and WDE618 Fall Reporting Certification Checklist. These can be found on the WDE Data Collection web site <http://fusion.edu.wyoming.gov>.

**Finance Division**-Director Trent Carroll

The Finance Division is working on reconciling and executing final drawdowns of expiring 2014 federal fund budgets. They

assisted with a federal Perkins onsite program review and audit this year that went really well. They are preparing legislative reports and the 2017 WDE Supplemental Budget request.

**WDE Strategic Plan Update:** Summary of Division's Goal Progress shared at All Staff Meeting using Wyoming Measures Up website.

**ESSA Update:** Summary of ESSA Town Hall take away's--Draft Plan work and submission timeline (Lisa).

**Hour of Code:** Positives surrounding this statewide event.

**Division Highlight:** School Supports Supervisor, Laurel Ballard

### **University of Wyoming Budget Cuts**

At our meeting in Lander, several board members inquired as to what information was available regarding budget cuts at UW and how they were affecting the College of Education. In response to the cuts, each college was asked to identify academic programs with low degree production. Once flagged for low degree production, a thorough review of the program is undertaken by the respective department and UW Academic Affairs. For the College of Education, the following programs have been recommended for elimination:

Graduate program adult and post-secondary education  
BA Secondary education art education  
BA Secondary education modern languages education  
BS Secondary education technical education

There are also university-wide policies being implemented by the administration such as minimum teaching hour requirements and other practices with a significant budgetary impact.

More information can be found here: <http://www.uwyo.edu/acadaffairs/program-review/>.



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**On the Web**

[edu.wyoming.gov](http://edu.wyoming.gov)  
[wyomingmeasuresup.com](http://wyomingmeasuresup.com)

To: State Board of Education Members  
From: Laurel Ballard  
Student & Teacher Resources Team Supervisor  
Date: January 4, 2017  
Subject: Revisions to the Certified Personnel Evaluation Systems

Item Type: Action: X Informational: \_\_\_\_\_

*Background:* Adjusted Chapter 29 Rules for Certified Personnel Evaluation Systems were approved in November 2010. State statute requires the State Board of Education to approve districts' certified personnel evaluation systems. Chapter 29 aligned district evaluation systems for core teachers and principals were to be approved and implemented during the 2011-2012 school year. Chapter 29 aligned district evaluation systems for all other certified personnel were to be approved and implemented during the 2012-2013 school year. To date, all district's Certified Personnel Evaluation Systems have been approved.

Big Horn County School District #2 and Sublette County School District #1 have recently requested changes to their evaluation systems for teachers and principals. Sublette #1 is also requesting approval to changes they made to their personnel evaluation systems for other certified personnel. They have both provided the required documentation. The State Board of Education is being requested to review and determine approval of the new evaluation systems.

*Statutory References (if applicable):* W.S. 21-2-304(b)(xvi) and Department of Education Rules, Chapter 29

*Fiscal Impact:* There is no fiscal impact

*Supporting Documents/Attachments:*

Certified Personnel Evaluation Systems Approval Narrative  
Certified Personnel Evaluation Systems Approval Status Chart  
Action Summary Sheet



**WYOMING  
STATE BOARD  
OF EDUCATION**

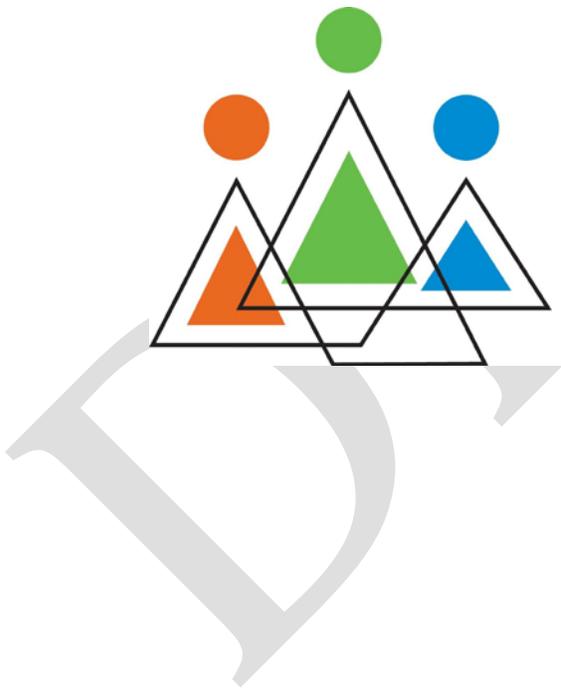
January 3, 2017

To: State Board Members

From: Thomas Sachse, Ph.D.

RE: State Board Legislative Priorities

Attached is last year's list of legislative priorities. I will update this based on our discussion at the January meeting. I think this might be valuable, especially for new legislators as they get a sense of the duties and priorities of the State Board.



**WYOMING  
STATE BOARD  
OF EDUCATION**

## BOARD MEMBERS

The Wyoming State Board of Education is composed of educators, community members and business people who are responsible for setting Wyoming's education policies. Members represent stakeholders and work in partnership with the Wyoming Department of Education to ensure that all students have equal access to a quality education. There are 13 state board members, including Chairman Pete Gosar, Superintendent Jillian Balow, Ex-Officio Director of Wyoming Community College Commission Jim Rose, and 10 additional members appointed by Governor Mead for six-year terms. Board biographies can be found on pages 11-12.

### **Pete Gosar, Chairman**

Representing: Appointment District #2  
Term expires: 2017  
Contact: [pete.gosar@wyoboards.gov](mailto:pete.gosar@wyoboards.gov)

### **Kathy Coon, Vice Chair**

Representing: Certified Classroom Teachers  
Term expires: 2017  
Contact: [kathy.coon@wyoboards.gov](mailto:kathy.coon@wyoboards.gov)

### **Ken Rathbun, Treasurer**

Representing: Appointment District #6  
Term expires 2019  
Contact: [ken.rathbun@wyoboards.gov](mailto:ken.rathbun@wyoboards.gov)

### **Jillian Balow**

State Superintendent of Public Instruction  
Term expires: 2019  
Contact: [superintendent@wyo.gov](mailto:superintendent@wyo.gov)

### **Sue Belish**

Representing: Appointment District #4  
Term expires: 2021  
Contact: [sue.belish@wyoboards.gov](mailto:sue.belish@wyoboards.gov)

### **Nate Breen**

Representing: Local School Boards  
Term expires: 2021  
Contact: [nate.breen@wyoboards.gov](mailto:nate.breen@wyoboards.gov)

Representing: Public at Large

Term expires: 2017

Contact: [hugh.hageman@wyoboards.gov](mailto:hugh.hageman@wyoboards.gov)

### **Scotty Ratliff**

Representing: Appointment District #7

Term expires: 2019

Contact: [scotty.ratliff@wyoboards.gov](mailto:scotty.ratliff@wyoboards.gov)

### **Jim Rose**

Ex-Officio Member/ED of the WCCC

Contact: [jim.rose@wyo.gov](mailto:jim.rose@wyo.gov)

### **Robin Schamber**

Representing: Appointment District #3

Term expires: 2017

Contact: [robin.schamber@wyoboards.gov](mailto:robin.schamber@wyoboards.gov)

### **Kathryn Sessions**

Representing: Business & Industry

Term expires: 2019

Contact: [kathryn.sessions@wyoboards.gov](mailto:kathryn.sessions@wyoboards.gov)

### **Walt Wilcox**

Representing: Certified School Administrators

Term expires: 2021

Contact: [walt.wilcox@wyoboards.gov](mailto:walt.wilcox@wyoboards.gov)

### **Belenda Willson**

Representing: Appointment District #5

Term expires: 2018

Contact: [belenda.wilson@wyoboards.gov](mailto:belenda.wilson@wyoboards.gov)

### **Hugh Hageman**

To reach state board coordinator, Thomas Sachse, email [thomas.sachse@wyo4life.net](mailto:thomas.sachse@wyo4life.net). To reach state board administrative assistant, Chelsie Oaks, email [chelsie.oaks@wyo.gov](mailto:chelsie.oaks@wyo.gov).

January 18, 2017

Wyoming State Board of Education  
2300 Capitol Ave, 2nd Floor  
Cheyenne, Wyoming 82002

Dear Governor Mead:

Approximately 90,000 students rely on the state of Wyoming for their K-12 education. The Wyoming State Board of Education is responsible for setting key policies related to state standards, school accreditation, accountability and assessments to help ensure that all students have equal access to a quality education. The board also strives to promote a passion for education, a culture of achievement and create new opportunities for students to reach their greatest potential. The board works closely with the Wyoming Department of Education, which implements many of the policies the State Board of Education is responsible for setting.

Each year the board presents the governor and legislature key educational issues and opportunities for consideration. This year, the Wyoming State Board of Education's legislative priorities are:

**1. Adequate school funding.**

The State Board of Education makes policy decisions that have financial implications. We therefore support adequate school funding designed to ensure a high-quality education for every Wyoming child by improving student learning, recruiting and retaining quality educators, and providing for district capital construction needs. We support a clear, reliable budget that allows districts to plan for and make progress over time, incentivize innovation, harness new technologies, and allow schools to transform the way education is presented to students to keep Wyoming strong.

**2. Optional universal, high-quality early learning programs that are available to every child in Wyoming.**

It is well established that high-quality early learning experiences make a positive difference in a child's life, driving increased academic achievement, improved behavior, decreased delinquency and crime, and increased lifetime earnings. We support the development of optional early learning programs, made available to all children in Wyoming, based on a universal set of standards and delivery methods. Furthermore, we support flexibility in the use of Bridges funding for this use, and integration of a system of support to help ensure educator success.

**3. Improved educational support and delivery systems for American Indian students and schools.**

In the 2014-15 school year, only 47% of Wyoming's American Indian students graduated, while the rest of Wyoming's students achieved a 79% graduation rate. We support the development of

greater educational support and delivery systems to improve outcomes for American Indian students and schools on Wyoming's reservations.

**4. Incentive programs to improve attendance and graduation rates.**

School attendance directly impacts student success and graduation rates. Graduating from high school impacts earning ability and potential to positively contribute to Wyoming's economy. We support enhanced attendance policies, including new legislation incentivizing attendance and decreased drop-out rate, so that we can close the achievement gap for all students.

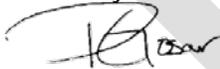
**PARTNERS IN EDUCATION**

The Wyoming State Board of Education forges collaborative partnerships to further student success. We work with the Wyoming Department of Education, district superintendents, local school boards, teachers and educational associations across Wyoming. We also work with interested citizens, the University of Wyoming's Center for Education Leadership, Wyoming Community College Commission, Governor's Office staff, and our legislators.

This year, the board and many of our partners in education are participating in Superintendent Balow's strategic planning for education in Wyoming. We believe a unified set of goals and measurements focused on promoting and supporting a culture of achievement is important. This is exactly the kind of visionary work that must be done to empower students to create their own futures and keep Wyoming strong.

Enhancing relationships with our partners in education is crucial to Wyoming students and the state's prosperity. We invite you to learn more about the Wyoming State Board of Education's priorities, goals and 2016 legislative agenda. We also invite you to join us at our board meetings to share your input about Wyoming education. We look forward to working with you.

Sincerely,



Pete Gosar, Chairman  
Wyoming State Board of Education

## OUR VISION

Wyoming education partners support a student-centered learning system in which **all Wyoming students graduate prepared and empowered to create and own their futures.**

## OUR MISSION

Lead **collaborative partnerships** in which student, teacher and administrative judgment are valued to craft policies and create future-focused systems oriented around the individual student by

- Communicating the urgent need for **transformational change**;
- Incentivizing **innovative education**;
- Developing a **system of district support**;
- Utilizing flexible measurements to **gauge and celebrate successful change**.

## OUR GOALS

- Facilitating the development and implementation of a comprehensive, multi-tiered **system of support** focused on continuous improvement which provides assistance to schools not meeting expectations;
- Stressing the **importance of communities and families** in supporting high-quality education for all Wyoming children;
- Sharing the **importance of rigorous, college and career ready content and performance standards**;
- **Encouraging collaborative partnerships** to collectively impact positive student outcomes; and,
- **Fostering understanding** of the role, duties, and responsibilities of the state board.

## STATUTORY RESPONSIBILITIES, IN DETAIL

In addition to commenting at board meetings and offering informal input on an individual basis, stakeholders may share their input about Wyoming education in a number of other ways. The following describes the board's primary responsibilities and additional ways stakeholders can join the conversation.

### *Accountability*

Wyoming's Supreme Court guarantees students equal access to a quality education – no matter where they live. The Wyoming Accountability in Education Act was designed to hold schools, leadership and teachers to a universal set of standards, and to help each improve performance whenever necessary. The State Board of Education is responsible for developing accountability rules for evaluations and has joined a system of support collaborative council to bring forth a framework to promote educator and student success. A State Board member also sits on an advisory council to the Select Committee on Statewide Education Accountability, which provides additional stakeholder engagement opportunities.

### *Assessment*

The board partners with the Wyoming Department of Education to approve rigorous assessments of student knowledge that measure proficiency, student progress and promote college and career readiness. Assessments are one of several school, administrator and teacher accountability measures, and include statewide tests (PAWS, MAP and ACT) and locally developed and administered assessments of the Wyoming State Content and Performance Standards. These state and localized exams help schools to better individualize student learning and enhance curricula and instruction methods. Stakeholders have an opportunity to share input about state assessments through the assessment task force and local assessments through their district school board.

### *Standards*

The board works closely with the Wyoming Department of Education to develop and approve Wyoming State Content and Performance Standards across nine content areas. The purpose of standards is to ensure that all schools align their locally developed curricula with expectations, and to promote a culture of achievement across Wyoming. Standards must be reviewed and/or updated at least every nine years and are designed to promote college and career success in a 21st century economy. The board and the Wyoming Department of Education may assemble a review committee, as has been the case for the Wyoming Science Content and Performance Standards (Science Standards Review Committee). In addition to a review committee, public meetings and online engagement opportunities, stakeholders are invited to participate in the public input period. This occurs after the release of the committee's final draft and during the mandatory 45-day public comment period.

### *Accreditation*

Wyoming citizens should know how their local schools are performing and if they are measuring up to established standards for teaching, curricula and student success. Wyoming's K-12 schools are accredited by the state board of education annually, which is supported by AdvancED accreditation every five years. This process empowers districts to implement remedies and improve performance as needed. Data from AdvancED are available to interested stakeholders.

### *Board of Cooperative Education Services (BOCES) Agreements, Charter School Appeals, and Alternative Calendars*

The board considers BOCES agreements. These agreements are between any combination of school districts and community colleges. Once formed by agreement, a BOCES offers expanded educational opportunities, such as early childhood education programs, services for children with disabilities, adult education, or vocational-technical education. The board also considers alternative calendar requests and hears appeals from local district charter school decisions.

## **RECENT ACCOMPLISHMENTS**

In alignment with its statutory responsibilities and goals, the board has been supporting the roll out of the Wyoming Accountability in Education Act and seeking out stakeholder input on Wyoming's assessment systems. Recent accomplishments include:

- Partnering with the Wyoming Association of School Administrators, University of Wyoming Center for Educational Leadership and the Wyoming Department of Education on **system of support initial implementation**
- Working closely with legislative partners in implementing and supporting **the Wyoming Accountability in Education Act** and refining it to fit the ESSA expectations
- Planning the next **professional judgment panel**, a group of education stakeholders that come together to set the targets for the school accountability indicators: achievement, growth, equity, and college and career readiness for both regular and alternative schools
- Working on the **accountability task force**, a group of educators and other interested stakeholders, to gather input and make recommendations about Wyoming's accountability system

## 2017 ACTIVITY HIGHLIGHTS

### Every Student Succeeds Act

Since Congress passed the Every Student Succeeds Act it became clear this law includes several mandates aimed at improving educational outcomes across the U.S., but without the onerous requirements associated with the now defunct No Child Left Behind Act. The Wyoming Department of Education (WDE) has used a multimedia set of opportunities to gather input on preferences for implementation of the federal statute in Wyoming. The WDE has included the State Board at many of these events and conducted specialized briefings and discussion with the board.

The board supports this new law for a number of reasons, most notably because state and local leaders now have greater flexibility and local authority to close the achievement and opportunity gap. The board is working in partnership with the Wyoming Department of Education to explore how the Every Student Succeeds Act will enhance strides in accountability and assessments, among other things.

### Additional Priorities

In addition to its other statutory responsibilities, the board is working on Wyoming Content and Performance Standards, and system of support for the Wyoming Accountability in Education Act:

- The Governor recently officially adopted **Wyoming Content and Performance Standards for Science**. Throughout the last year, the Wyoming Department of Education has gathered stakeholder input by conducting interviews, community meetings and working closely with a Science Standards Review Committee.
- The board will work with the Wyoming Department of Education and other partners to explore the **expansion of civics education** in Wyoming schools, and the promotion of a **greater understanding of Wyoming's tribal culture** and history among native and non-native people.
- The board has approved the **state system of support strategic plan** developed by the collaborative council, which includes representatives from the Wyoming Department of Education, school districts, and educational organizations. The state system of support will include universal guidelines and remedies to support and drive a high level of performance among administrators and teachers, and is being rolled out as part of the Wyoming Accountability in Education Act.
- The board will review policies, rules, regulations and statute related to board responsibilities, including **accountability, assessment and standards review**.

Later this year, the board will work on accreditation, budget, alternative school schedules and adopting policies of governance. It will also update the State Board of Education's strategic plan, with a focus on system of support and collaborative partnerships.

## LOOKING AHEAD

The Wyoming State Board of Education will continue working on a variety of important issues throughout the next several years. In addition, pending 2017 legislative outcomes regarding the Wyoming Accountability in Education Act, the board and districts may execute the following:

- State Board may promulgate rules for administrator evaluations as part of WAEA (2017/18)
- Districts may implement second phase of WAEA: administrator evaluations (2018/19)
- State Board may promulgate revised rules for teacher evaluations as part of WAEA (2018/19)

## 2017 BOARD MEETING DATES & LOCATIONS

The board announces all meetings on its web site and via news release to media throughout the state. Locations and phone and web credentials are posted on the website well in advance of each meeting. Please visit <http://edu.wyoming.gov/board/> or contact Chelsie Oaks (307) 777-6213 to learn more.

- February 23-24, *Cheyenne*
- March 23-24, *Wheatland*
- April 20-21, *Casper*
- May 18-19, *Riverton*
- June 22-23, *Sheridan*

## BOARD MEMBER BIOGRAPHIES

**Pete Gosar, Chairman**

**Representing: Appointment District #2**

**Term: 2011-2017**

Pete Gosar was born and raised in Pinedale. He now lives in Laramie and is the executive director for the Downtown Clinic. Prior to that he was a commercial pilot and the aviation manager for the State of Wyoming, and a social studies teacher. Pete played football at the University of Wyoming, where he earned his BA in secondary education. He also holds an associate degree in aviation technology from San Juan Community College.

**Kathy Coon, Vice Chair**

**Representing: Certified Classroom Teachers**

**Term: 2011-2017**

Kathy grew up in Lusk, Wyoming and has taught physical education at Lusk Elementary and Middle School for more than 30 years. She has also been a coach for 18 of those years. Kathy received a BS in physical education from Black Hills State University and MA in teaching from Grand Canyon University.

**Ken Rathbun, Treasurer**

**Representing: Appointment District #6**

**Term: 2013-2019**

Ken Rathbun was born and raised in rural Crook County, Wyoming and lives on his family ranch. Ken is a Wyoming professional engineer and a principal owner of the consulting firm, Bearlodge Engineering and Surveying, located in Sundance. He was appointed to the United States Military Academy (USMA) at West Point and graduated from USMA in 1979 with a BS in applied science and engineering.

**Jillian Balow**

**State Superintendent of Public Instruction**

**Term: 2015-2019**

Jillian Balow was elected Wyoming State Superintendent of Public Instruction in 2014. The State Superintendent supervises public education in Wyoming and is a member of many boards and commissions including State Lands, Loan and Investment, UW Trustees, School Facilities, Community Colleges, and the State Board of Education. Jillian is a fifth-generation Wyoming native and taught in Wyoming elementary and secondary classrooms for more than a decade. She has an undergraduate degree in education from the University of Wyoming and a master's degree in education from Regis University.

**Sue Belish**

**Representing: Appointment District #4**

**Term: 2015-2021**

Sue Belish lives in Ranchoester and works for Northern Wyoming Community College District and the Wyoming School Boards Association. Prior to that she was the Sheridan School District #1 middle school principal, special education director, curriculum director, assistant superintendent, and superintendent. Sue earned her BA from Illinois Wesleyan University, her MS from Eastern Montana College, and her administrator endorsement from the University of Wyoming.

**Nate Breen**

**Representing: Local School Boards**

**Term: 2015-2021**

Nate Breen lives in Cheyenne and is a retired educator who spent his 36-year career as a high school social studies teacher at Laramie County School District #1, where he is a school board trustee. He earned his BA from Colorado State University.

**Hugh Hageman**

**Representing: Public at Large**

**Term: 2011-2017**

Hugh Hageman is a rancher on his family farm in Lingle. He attended Eastern Wyoming College and the University of Wyoming. Currently, Hugh serves on the Goshen County Farm Bureau Board of Directors, the Goshen County Fair Board, and the Lingle Presbyterian Church Session.

**Scotty Ratliff**

**Representing: Appointment District #7**

**Term: 2015-2021**

Scotty Ratliff has lived in Wyoming for more than 65 years. He was the first Native American Legislator in Wyoming and served in that capacity for 12 years. Prior to that he earned his BA from Black Hills State University and MA in education from University of Wyoming.

**Jim Rose**

**Ex-Officio Member/Executive Director of the Wyoming Community College Commission**

Jim Rose grew up in Goshen County. He now lives in Cheyenne and is the executive director of the Wyoming Community College Commission. Jim attended Eastern Wyoming Community College, then went on to earn his undergraduate degree in architectural engineering from the University of Wyoming, master's degree in architecture from the University of Virginia, and doctorate in education from University of Wyoming. Jim served on the Laramie City Council and as Laramie's mayor, and was later elected to serve in the 55<sup>th</sup> Wyoming Legislature as member of the House of Representatives.

**Robin Schamber**

**Representing: Appointment District #3**

**Term: 2016-2017**

Robin Schamber was born and raised in Riverton, Wyoming and now resides in Pinedale working as a University of Wyoming Extension 4-H & Youth Development Educator. Prior to that she was a research and diagnostic scientist in various departments at the University of Wyoming. Robin received a BS degree from the University of Wyoming in microbiology and an MS degree from UW in Pathobiology/Immunology

**Kathryn Sessions**

**Representing: Business & Industry**

**Term: 2013-2019**

Kathryn Sessions is a retired educator from Cheyenne. She grew up in Big Piney and taught for many years in Laramie County School District 1. Kathryn earned her BA from Utah State University and MS from Lesley University. She also served in the state legislature for 17 years, one year each as the Senate Minority Floor Leader, Senate Minority Whip and Senate Minority Caucus Chairman.

**Walt Wilcox**

**Representing: Certified School Administrators**

**Term: 2015-2021**

Walt Wilcox has lived in Wyoming for most of his life and is the associate superintendent for curriculum and instruction at Natrona County Schools in Casper. Prior to that he was a middle school principal. Walt earned his BA in education/special education and BS in psychology from the University of Wyoming. He later earned his ES in educational leadership and MS in educational leadership from Chadron State.

**Belenda Willson**

**Representing: Appointment District #5**

**Term: 2012-2018**

Belenda Willson lives in Thermopolis and is a retired hospital executive, science teacher and entrepreneur. She earned her BS in combined sciences from the University of Tennessee, and her BS in chemistry and MS in teaching from Florida Atlantic University.



**WYOMING  
STATE BOARD  
OF EDUCATION**

January 3, 2017

To: State Board Members

From: Tom Sachse, Ph.D.

RE: Legislative Update

I hope we can take the time to review each of these draft bills and determine the state board's interest and level of support for each of these bills. It will be most helpful to the Board's interests to give me the fullest level of information about your suggestions for improvements to each bill, as well as the Board's overall level of support for each bill. At the legislative session in Cheyenne, I will keep this attachment updated with regard to the status of each bill of interest as it moves forward in the process. Also attached is the LSO White Paper on potentials for budget cuts and revenue additions to close the funding gap in the next few years.



**JOINT EDUCATION COMMITTEE  
SUBCOMMITTEE ON EDUCATION DEFICIT REDUCTION OPTIONS**

MEMBERS OF THE SUBCOMMITTEE:

*SENATORS: HANK COE, STEPHAN PAPPAS, CHRIS ROTHFUSS*

*REPRESENTATIVES: DAVID NORTHRUP, MARK KINNER, JERRY PAXTON, ALBERT SOMMERS*

**Wyoming K-12 Education Funding Deficit White Paper**

**BACKGROUND**

During the December 19, 2016, meeting of the Joint Education Committee, a Subcommittee was created to develop and consider options and possible solutions to the anticipated K-12 education revenue-expenditure imbalance in the coming years. Wyoming faces an estimated \$360 and \$400 million annual shortfall in the 2019-2020 and 2021-2022 biennia, respectively for funding the daily operations of Wyoming schools. In fact, the current biennial budget has a shortfall of approximately \$644 million, but as of the 2016 Budget Session, the Legislature is using savings from prior years to bridge the gap. Wyoming and our schools have benefited from a booming energy economy the past several years. Energy companies pay a majority of the taxes that fund K-12 education daily operations. This occurs through the 43 mills (31 local mills and 12 statewide mills) assessed to pay for education daily operations and the federal mineral royalties that are directed to the School Foundation Program Account, which also pays for a portion of the daily operations of Wyoming schools. In total, mineral production and the taxes paid by energy producers, fund approximately 65% of the K-12 education operations for Wyoming's schools. Once again, this anticipated deficit and the 43 mills that are assessed are only for the day-to-day operations of schools across Wyoming.

This White Paper does not address the anticipated revenue-expenditure imbalance in the coming years related to State funding for K-12 capital construction and major maintenance of buildings, which has been primarily funded by mineral production (federal coal lease bonus revenues). Since 1998, over \$2.3 billion in federal coal lease bonuses has been received and appropriated to maintain and build Wyoming schools. Solutions to find a revenue source(s) to fund K-12 capital construction and major maintenance of buildings will also need to be identified in the near future.

Due to the overwhelming dependence on the mineral industry to fund education in Wyoming, we now find ourselves in a budget phenomenon known as the "double-whammy." In short, the decline in mineral prices and production decreases property valuations, which in turn reduces the revenue collected on the 31 mills assessed by local school districts and the statewide 12 mill levy. However, the State is still required to provide the same level of educational goods and services previously supported by a larger proportion of local tax revenues. The "double-whammy" effect is now upon us as it shifts the amount of funding previously raised by local taxes to the State at a time when the State's revenues from federal mineral royalties and the statewide 12 mill levy are also declining.

The Wyoming Supreme Court has required the system of public education in Wyoming to be complete, uniform, adequate, thorough and efficient. Additionally, the Court has required the funding for education to be the

Legislature's paramount priority, whereas competing budgetary priorities not of a constitutional magnitude are secondary.

The question then becomes how do we as a State address these drastic budgetary shortfalls? It appears evident to members of the Subcommittee that the problem cannot be solved with a focus solely on increasing revenues or decreasing expenditures. The Subcommittee has been tasked with identifying multiple options and strategies to address education funding in Wyoming.

### **OPTIONS TO ADDRESS DEFICIT**

The Subcommittee has identified five areas where the Legislature can find solutions to this problem. Each area might yield approximately \$80 million. These five areas combined could potentially fill the \$360 to 400 million yearly deficit:

1. Identify reductions or modifications to the current funding formula for Wyoming school districts and reductions to appropriations to state agencies from the School Foundation Program Account.
2. Identify current savings that could be used to offset revenue shortfalls.
3. Identify existing funding streams that could help offset revenue shortfalls.
4. Identify spending policies that could help offset revenue shortfalls.
5. Identify revenue enhancements that could offset revenue shortfalls.

#### ***Reductions or Formula Modifications***

The Legislature may implement cuts in a phased-in approach, depending on which cuts, if any, are implemented. Examples of reductions in funding or modifications to the funding formula, in no particular order, include:

- Continued targeted decreases by a certain percentage of total funding. For example, a 0.6% reduction in total funding each year yields approximately \$10 million in savings annually.
- Calibration of prices in the formula to "cost-based" levels for the non-personnel elements yields approximately \$22 million in savings annually. A reduction to only technology and supplies budgets by 10% would yield approximately \$6.5 million in savings annually.
- School district consolidation to 23 countywide school districts, while not closing any schools, but streamlining administration functions, yields approximately \$7.5 million in savings annually.
- Statewide purchasing of school buses would eliminate the requirement for school buses to be leased or financed, which would yield approximately \$0.4 to \$1 million in savings annually.
- Reduction to central office administration salaries by 10% yields approximately \$3.4 million in savings annually.
- Reduction in funding for student activities by half and requiring fees to augment activity budgets yields approximately \$15 million in savings annually.
- The elimination of the instructional facilitator program would yield approximately \$22 million in savings annually.
- Reduction of the number of professional development days funded from ten to five days would yield approximately \$21.6 million annually. This would set the number of required days of operation to 180 days, which was the number of days required prior to school year 2006-07. This would reduce the salaries for positions in the funding model resourced for 185 days by five days or 2.7%.

Additionally, certain model elements could be held constant such as the 100% reimbursement for allowable transportation and special education expenditures to current funding levels until a review and recalibration of these elements could be performed. Holding transportation and special education expenditures, except bus purchases and leases, and special education tuition, would yield approximately \$11.8 million dollars in savings for school year 2017-18. Related options would be to freeze the fleet size of school buses, daily route miles or

student activity miles. The State could also review the option of utilizing Medicaid funding as part of the special education formula.

### ***Current Savings***

Examples of current savings would be to use the Legislative Stabilization Reserve Account (current estimated balance at the end of the 2017-2018 biennium is \$1.59 billion) or the School Foundation Program Reserve Account (current estimated balance at the end of the 2017-2018 biennium is \$100 million). These funds would be used to balance out the School Foundation Program Account depending on other options implemented.

### ***Existing Funding Streams***

Examples of existing funding sources that could be utilized to assist funding K-12 education are the 1% statutory diversion of severance taxes (approximately \$89 million annually) or increase the percentage of federal mineral royalties directed to the School Foundation Program Account.

### ***Spending Policies***

An example of spending policy modifications would be to increase the balance of the Common School Permanent Land Fund Reserve Account to allow, or guarantee, a higher level of investment income to flow back to the School Foundation Program Account instead of being deposited to the Common School Permanent Land Fund corpus. Increasing the Reserve Account to 200% of the five year average of the spending policy would require approximately \$225 million to flow to the Reserve Account from investment income or some other revenue source by the end of the 2017-2018 biennium. A larger Reserve Account might guarantee 5% investment earnings each year starting in FY 2019, which would provide an additional \$85 million to \$100 million, annually.

### ***Revenue Enhancements***

The Legislature may implement revenue enhancements in a phased-in approach, depending on which, if any, are implemented. Examples of revenue enhancements, in no particular order, include:

- Increase the number of mill levies assessed for education, which would yield approximately \$20 million per mill annually.
- Require the taxation of health and professional services at the current 4% statewide sales tax rate, which would yield approximately \$64 million annually.
- Increase the statewide sales tax, which would yield approximately \$150 million per cent increase annually.

## **NEXT STEPS**

The Subcommittee requests that all stakeholders, including, but not limited to, taxpayers, citizens, educators, parents and school districts provide feedback to the Subcommittee on each area (or others) so it can make recommendations to members of the House and Senate Education Committees to consider sponsoring legislation during the 2017 General Session. The goal of the Subcommittee is to draft legislation based upon the feedback from stakeholders to frame the draft legislation for the House and Senate Education Committees to consider. The House and Senate Education Committees would then hold public meetings during the first week of the 2017 General Session to consider sponsoring the draft legislation.

To provide feedback to the Subcommittee, we ask that you submit public comments on the Legislative Service Office's website at the following hyperlink no later than January 4, 2017:

<http://www.wyoleg.gov/PostComments/Disclaimer.aspx?CommID=H04>.

2017 Legislative Session  
 Education Bills of Interest  
 (Discussion Draft 1/3/27)

Bill #/Sponsor	Title	Summary	SBE Position
<a href="#">HB 08/JEIC</a>	Student Privacy	Requires districts to adopt policy providing for the collection, access, privacy, and security of student data.	Considerations: Minimal impact on districts, but raises the specter of The hacking of Statewide Student Information Systems and a common Learning Management System (see bill SF 35)
<a href="#">HB 09/JEIC</a>	Student Privacy	Does not convey ownership of student writings to university, when originally written or stored on university technology	Considerations: Legislation based on a single incident at UW.
<a href="#">HB 37/ St. Ed.</a>	State Ed. Acct.	Update teacher accountability and adds leader accountability under rules to be promulgated by the state board	Considerations: Superintendents appear to prefer the current evaluation process conducted by their local school boards. Also unclear, is whether standards exist for key leader positions.
<a href="#">HB 39/JEIC</a>	Tuition Reimb.	Provides reimbursement to a school district in a situation where an out-of-state school can provide services more efficiently than the local district.	Considerations:
<a href="#">HB 40/St. Ed.</a>	Ed. Acct.	Refines the Wyoming accountability system to be ESSA compliant, with the state board setting interim and long-term performance targets for schools. SSoS to provide comprehensive and targeted	Considerations: The board will need to adopt a timeline and budget for the PJP process. The board will want to link Chapter 6 revisions

		support interventions.	to the district assessment system reviews, WAEA Ratings, and Chapter 29 revisions.
<a href="#">HB 41/Educ.</a>	COPS	Limits age of Court-Ordered Placed Students to 5-21.	Considerations: Limited impact on special education budgets.
<a href="#">HB42/Educ.</a>	SBE membership	Add's UW as ex-officio, non-voting member	Considerations: Adds UW input to the state board, that may be helpful in Chapter 29 revisions as well as State System of Support planning.
<a href="#">HB 76/ Allen et. al.</a>	Indian Education	Requires SBE to reopen all Chapter 10 content areas for review of tribal contributions. Requires districts to offer Indian Ed for All programs.	Considerations: Reopening Chapter 10 may constitute Pandora's Box. Requiring new programs to districts may not be well timed.
<a href="#">SF 20/ Educ.</a>	Digital Privacy	Prohibits district staff from requiring students to show digital information, with the exception of district-provided technology resources	Considerations: High school principals raise safety concerns and prefer adding an emergency investigation option
<a href="#">SF 34/Educ.</a>	Digital Privacy	Prohibits education software vendors from using student information for marketing purposes	Considerations: Minimal impact.
<a href="#">SF 35/Educ.</a>	Virtual Education	Provides for the WDE to establish a statewide system for virtual education, including a common learning management system. Requires the state board to disaggregate data for students enrolled in full-time virtual education programs.	Considerations: It is unclear whether the "sending district" has a right to deny virtual education services and expenses

<a href="#">SF 36 /St.Ed.Acct.</a>	Leader Acct.	Links underperforming schools' improvement plans to leader accountability system. Requires the state board to identify professional standards prescribed by board regulation. The board, through the department, shall evaluate alternative leader evaluation systems.	Considerations: there may not be standards for some professional associations of school and District leaders. This does offer districts the opportunity for trying innovative evaluation systems.
<a href="#">SF 37/ JEIC</a>	Hathaway Schol.	Adds a measure (to GPA) to account for academic rigor of high school courses.	Considerations: It is currently unclear what measure of academic rigor would be used and what weight it might have.
<a href="#">SF 50/Jt. App.</a>	Civics Ed	(Conditionally) requires State Parks Dept. to establish and support WY civics, history, and culture programs	Considerations: There is no budget allocation in this bill and no requirement on districts to implement such programs. There is no Civics testing mandate in this bill.



**WYOMING  
STATE BOARD  
OF EDUCATION**

January 3, 2017

To: State Board Members

From: Thomas Sachse, Ph.D.

RE: State Board Duties

Attached is a current and prospective list of State Board duties. The purpose of this document, which intentionally overlaps with the two legislative papers, is to assemble in one location the extant and proposed State Board statutory mandates. I will update this as well during the legislative session and may share it with key legislators, if the board sees some benefit in a broader audience beyond the board itself.

**Duties of the Wyoming State Board of Education  
(Discussion Draft: 1/3/17)**

<b>Statutory Authority</b>	<b>SBE Responsibility</b>	<b>SBE Commentary</b>	<b>Effective Date</b>
21-2-304(ii)	Evaluation and accreditation of school districts	Currently, through the Wyoming Department of Education, which contracts for external accreditation with AdvancEd	Ongoing
21-2-304(ii)	Require school district adherence to statewide education accountability system	Chapter 6 needs revision, especially with regard to the district assessment system and sanctions for non-accreditation	Revision target: 6/15/17
21-2-304(iii)	Prescribe uniform student content and performance standards	Chapter 10 needs revision, especially with regard to graduation “expectations”	Revision target: 6/15/17
21-2-304(iii)	Promulgate standards for programs addressing the special needs of student populations	Unsure about whether these standards have been promulgated	
21-2-304(iv)	Establish ... requirements for students to earn a high school diploma	Chapter 10 and Chapter 31 require revision as noted above	Revision target: 6/15/17

21-2-304(iv)	Every five years ... review and approve each district assessment system	Chapter 6 needs revision with regard to district assessment system review criteria	Revision target: 6/15/17
21-2-304(iv)	Establish a process to ensure district assessment systems are aligned with revised standards within three years following adoption	Chapter 6 needs revision as noted above	Revision target: 6/15/17
21-2-304(v)	Implement a statewide assessment system	Chapter 6 would require revision of section 9 addressing student assessment	Revision target: 6/15/17
21-2-304(v)(D)	Link student performance to school and district leaders	Chapter 29 would require revision to add this new requirement for leader accountability; this would require the State Board of Education to identify district leaders by job category (e.g., special education directors)	Revision target: 6/15/18
21-2-304(v)(H)	Provide a measure of accountability to enhance learning in Wyoming	Chapter 6 would require revision regarding rewards and sanctions associated with various levels of accountability ratings	Revision target: 6/15/17
21-2-304(vi)	Implement a	This requirement is undertaken	Revision

	statewide assessment system	through the state superintendent and in consultation with local school districts and would require revising Chapter 6 as noted above	target: 6/15/18
21-2-304(xiv)	Establish improvement goals for public schools	This requirement is undertaken through the Professional Judgment Panel (PJP), but the National Assessment of Educational Progress does not provide school level data	Revision target: 6/15/18
21-2-304(xv)	Implement ... comprehensive school district teacher performance evaluation systems based in part upon defined student academic performance measures	Chapter 29 would need to be revised in regard to the district assessment systems	Revision target: 6/15/18
21-2-304(xvi)	Implement a leader accountability system	This could best be done by gathering stakeholder input	Revision target: 6/15/18

## Potentially New Duties of the State Board, as Proposed

<b>Draft Statutory Language</b>	<b>Proposed SBE Responsibility</b>	<b>Possible SBE Commentary</b>	<b>Effective Date</b>
HB 42	Add University of Wyoming (UW) President or designee as an <i>ex-officio</i> member of the state board	No additional budget is required, as UW has agreed to pay its own travel expenses	Revision target: 6/15/17
17LS0-0005	Identify relevant standards that could be customized for the Indian Education for All proposal	Some advocates for this bill suggest the revision of all curriculum standards, not just those for social studies	Revision target: 9/15/20
SF 36	Promulgate rules for the leader accountability system	This bill would likely require the revision of chapter 29; this system would best be undertaken with extensive consultation with affected stakeholder groups; positive connection to the State System of Support	Revision target: 6/15/18
17LSO-XXXX	Mandate Federal civics test as a condition of high school graduation	This bill, not yet drafted, would replace the Constitution assessment established at the local level with the federal test used to gauge the civics knowledge of would-be immigrants (and require passage as a condition of	Revision target: 6/15/17

		graduation)	
17LSO-0157 v1.5	Define postsecondary readiness	This responsibility sets up an interesting dialectic between those who reasonably would like to honor the world of work equitably with the world of college prep and those who advocate for reducing the testing burden	Revision target: 6/15/17
HB 40	Established interim and long-term targets	This phrasing, from ESSA, would require the state board (through the PJP process) to identify targets relative to graduation rate, academic achievement, English learners' performance, and underperforming students	Revision target: 6/15/17
HB 40	Set target levels for school	This would also require the state board (through the PJP process) to identify improvement targets for individual schools throughout the state	Revision target: 10/15/17
HB 40	Coordinate both comprehensive and targeted levels of assistance with the State System of Support	This would require the state board to establish incentives and sanctions for schools that do not adequately raise student achievement, including targeted sub-groups of students	Revision target: 6/15/18
17LSO-0157 v1.5	Check progress on school improvement plans through the accreditation process	This bill may require the revision of Chapter 6 as described above	Revision target: 6/15/17
SF 36	Review the accountability system annually	The annual time frame for this review may be best, if moved to October	Revision target: 10/15/17
HB 40	Implement the	This bill may require the revision	Revision

	accountability system through rules and regulations	of Section 9 of Chapter 6 or may require an entirely new set of rules	target: 6/15/18
--	---	---	-----------------



**WYOMING  
STATE BOARD  
OF EDUCATION**

January 3, 2017

To: State Board Members

From: Thomas Sachse, Ph.D.

RE: State Board Policies

Attached is a draft of the last State Board policy up for revision. Section 25 addresses the State Board budget with the annual schedule and the process for revision and approval.

## **Section 25**

### **ANNUAL OPERATING BUDGET OF THE BOARD**

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#### **Constitutional and Statutory Provisions:**

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#### **State Board Policy:**

The fiscal year for the State Board of Education begins each year on the first day of July and ends on the thirtieth day of June.

The Superintendent/Department Liaison, will share with the Board staff, Treasurer, and Chairman all applicable work sheets and budget information to plan the biennial Board budget. With assistance from the Department the Board will develop a draft biennial budget. ~~after developing a budget for the operation of the Board for the next fiscal year, shall submit the document to the Board.~~ The Board will review the budget and recommend revisions, if necessary before final approval and submission of the budget.



**WYOMING**  
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Date: January 4, 2017

To: State Board of Education

From: Lisa Weigel, Chief Policy Officer  
Laurie Hernandez, Interim Director  
Standards and Assessment Division

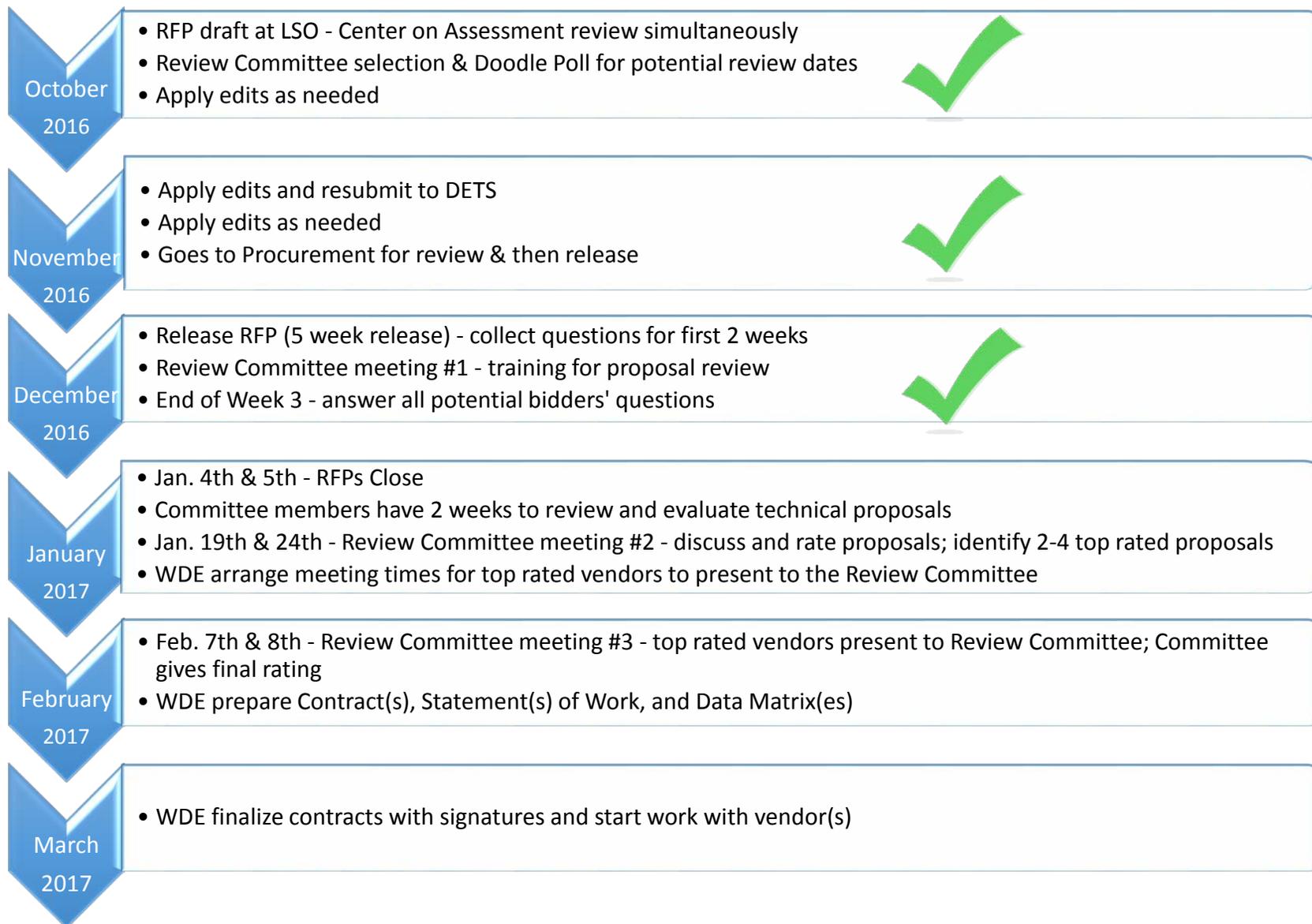
Subject: Statewide Student Assessment – RFP Timeline

The RFPs for both the Comprehensive Statewide Assessment System (Grade 1-10) and the College Entrance and Career/Work Readiness Assessments (CCR) were released on November 29, 2016. Vendor bids for the Grade 1-10 Assessment System are due by 2:00 pm on January 4, 2017 and for the CCR Assessments by 2:00 pm on January 5.

The review committee members attended a training meeting on December 13, 2016. They reviewed the RFP(s) and the Rating Rubric(s), as well as received information on the key elements of high-quality assessments. The committee members will have at least two weeks to independently review and evaluate the technical proposals (bids) and then will attend an Evaluation Meeting in January 2017. In February, the top rated vendors will be asked to present at the third committee meeting, and the committee will make final determinations.

If you have any questions, please contact Laurie Hernandez at [laurie.hernandez@wyo.gov](mailto:laurie.hernandez@wyo.gov) or 307-777-3469.

## STATE ASSESSMENT RFP TIMELINE – 2016-2017





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Date: January 4, 2017

To: State Board of Education

From: Lisa Weigel, Chief Policy Officer  
Laurie Hernandez, Interim Director  
Standards and Assessment Division

Subject: Opening Standards Review

The State Board has had discussions around what requests would constitute the opening of the standards review process and has asked the WDE to assist with developing a process for the public to petition to repeal, revoke, or open state standards in any content area. In the Board's discussion, it was stated that a petitioner would need to clearly describe the need for change with data, facts, and evidence to support claims. The WDE has reached out to other Wyoming State Agencies and to other State Departments of Education to determine the processes others may have in place for petitioning to repeal rules. This search did not produce any formal processes or forms for repeal beyond the current [W.S. 16-3-103](#).

The WDE consulted with a representative from the AGs Office. It was decided to hold until Chapter 3 Rules of Practice and Procedure were promulgated. Then, this repeal process would better align to the current rules which were recently approved and adopted. Also determined in this consultation were the components that would be potentially requested of a petitioner to include the Board's desire for specific evidence to support the 'need' for changing the standards; a research-based need, not just a preferential need.

Following the discussion at the January Board meeting, the WDE will create a draft form to bring back to the Board at their March meeting.

If you have any questions, please contact me at [laurie.hernandez@wyo.gov](mailto:laurie.hernandez@wyo.gov) or 307-777-3469.



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Date: January 4, 2017

To: State Board of Education

From: Lisa Weigel, Chief Policy Officer  
Laurie Hernandez, Interim Director  
Standards and Assessment Division

Subject: Mathematics Standards Review

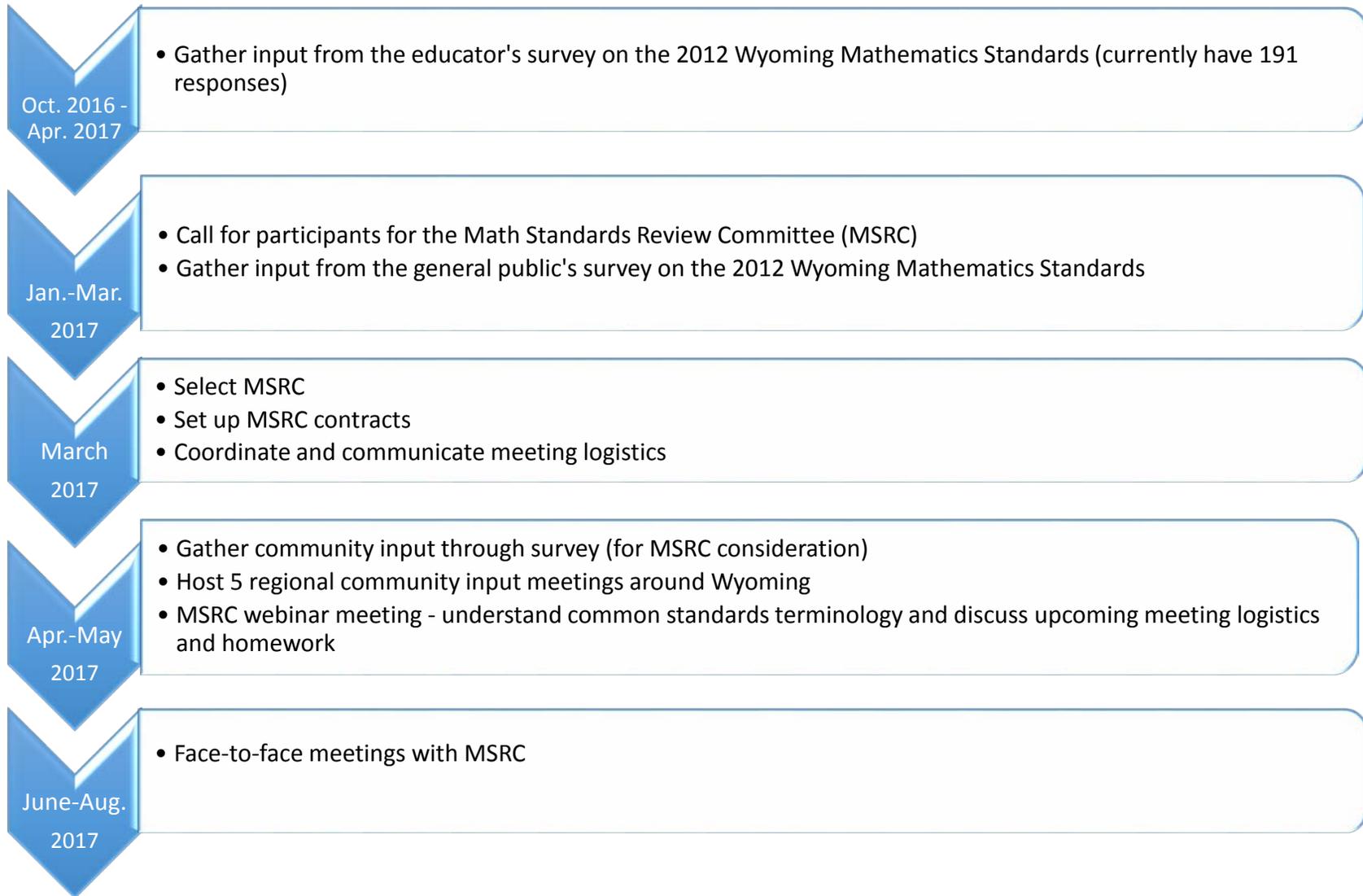
The WDE Standards Team created and released a survey to collect educator feedback on the current 2012 Wyoming Mathematics Standards. To date, 191 responses have been collected. In this survey, educators are able to select specific grade levels, view the benchmarks for each grade level, and comment with any concerns. The WDE has also reached out to post-secondary educators to collect feedback on the current standards and will duplicate the above mentioned survey to gather input from the general public as well.

The WDE will release a Call for Participants and form a Standards Review Committee to include parents, business members, and educators, both K-12 and post-secondary. The 40-50 members of this review committee will be contracted for work to begin late spring. Before the committee meets, the WDE will host five (5) regional community input meetings. This information will be shared with the review committee as they start their review of the current standards and determine the direction of the committee work.

The attached timeline provides more specifics around this review.

If you have any questions, please contact me at [laurie.hernandez@wyo.gov](mailto:laurie.hernandez@wyo.gov) or 307-777-3469.

## MATHEMATICS STANDARDS REVIEW TIMELINE 2016-2018





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To: State Board of Education Members  
From: Lisa Weigel, Chief Policy Officer  
Date: January 4, 2017  
Subject: Statewide System of Support Update

The first phase of the evaluation of the Statewide System of Support (SSOS) conducted by Education Northwest, a non profit research and technical assistance provider in Portland Oregon, was conducted with the Collaborative Council during the November 1 meeting. The Focus Group, which is part of the evaluation process, described the strengths of the Collaborative Council, identified opportunities for future work, and provided aspirations for long-term success. Current programs within the SSOS, provided objective and unbiased views of the SSOS, and will serve as a method to document stakeholder needs and preferences, and guide decision making at the Wyoming Department of Education. November SSOS evaluation work also included a Focus Group with approximately 25 administrators, including all principals from participating schools, and 25 teacher leaders from the following districts: Fremont #14 (Wyoming Indian – High School, Middle School, Elementary School); Fremont #21 (Ft. Washakie Middle School); Fremont #25 (Riverton High School); and Fremont #38 (Arapahoe Elementary).

#### **TAKE AWAYS:**

- The majority of educators expressed appreciation for the SSoS services used and wanted to know more about other supports available through the SSOS.
- Most educators requested additional professional development, on-site support, and coaching to improve data use, school climate, high expectations for students, PLC, and increased understanding of culturally responsive practices.

Project ECHO specific to Educational Leadership (Tier 1) continues in full swing and the first network was held on September 6. Topics include: Teacher and Staff Evaluations, Research on Wyoming Principal Evaluations, Using PLC's to Define and Support Purpose and Direction, Preparing for

Election and Communicating with Potential Board Members, and Newly Elected Board Members-Accountability. Project ECHO will launch a new series specific to School Leadership beginning on January 26. Topics include: Current Barriers and Issues, Communication Tips for School Leaders, Communicating Effectively with Community Stakeholders, and Strategies for Handling Difficult Conversations.

Data Retreats (Tier 1 and 2): Of the 17 Priority Schools identified for 2014-15, only eight schools remained in the Not Meeting Expectations category and are continuing as priority schools. This fall, in October, November, and December, we had 17 schools scheduled to attend Data Retreats. This includes all schools identified as priority in 2014-15 that did not attend a retreat, whether or not they have improved their performance rating, and all new schools identified in the 2015-16 school year. Other schools may be attending if space is available.

### **TAKE AWAYS from Data Retreats:**

- Thank you so much for the workshop. This is absolutely the right work for us to be doing to improve teaching and learning in our buildings.
- This was a very valuable, excellent retreat. I am thankful we actually have something we can ‘take home’ and use tomorrow!!
- This was an awesome training – very eye opening and gives us a lot of strategies to begin to address this within our classrooms, buildings, and district and grow our kiddos to take great strides forward.

### **District Assessment System (Tier 1 & Tier 2):**

- Phase III – The Art and Science of Teaching
  - 4 regions – 4 full days provided in 2 units
  - Two regions have been held, the last two are closed – registration is full
  - Overall evaluation on a 5 point scale is 4.89

### **TAKE AWAYS from Phase III**

- Concrete, hands-on, take away information and strategies. All relevant and up to date.
- Real life & collegial opportunities. Packed from start to finish but at a pace that didn’t surpass attendee pace to record/jot notes, in large part due to well done & hard-copy handouts, provided on arrival.
- Presenter was totally accessible, down to earth, well versed in the material presented, as well as life skill experienced (former teacher, principal, consultant, presenter) in a variety of contexts, geographical locations (small to multiple school districts, rural to metropolitan)
- Phase I & II – 3 Regions beginning in January
  - 2-day sessions
  - Personal contact made with representatives of priority schools and registration information sent specifically to these principals. Feedback included appreciation

for personal contact and information on these workshops. Representatives also appreciated having a contact at the department.

- Open to all schools

We will recognize and celebrate the efforts of 11 school community teams that have been within the Exceeds Expectation Category for three consecutive years during the Superintendent's Policy Summit (S5S) award luncheon on January 12. A Statewide Systems of Support session will also be part of the January 12 session line-up and will include WDE team members, Joel Dvorak, and three schools who have demonstrated increased results for all students. We look forward to the collaborative and quality conversations among district teams!



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To: State Board of Education  
From: Lisa Weigel, Chief Policy Officer  
Date: January 5, 2017  
Subject: Update on Chapter 31 Rules

On December 14, 2016, the governor's office gave the State Board of Education, through the WDE, permission to proceed with collecting public comment on **Chapter 31: Graduation Requirements**.

The proposed rules packet was finalized and uploaded to the Secretary of State's website on January 3, 2017 and can be found [here](#).

A [press release](#) and [memo](#) to all district superintendents announcing the public comment period were also released on January 3, 2017. As of the date of this memo, the WDE has received six (6) comments regarding [these rules](#).

Public comment on the Chapter 31 rules will be accepted through **March 3, 2017**. Comments may be emailed or mailed to Julie Magee ([julie.magee@wyo.gov](mailto:julie.magee@wyo.gov)) or submitted [online](#).

For questions about Chapter 31 and the rules promulgation process, please contact Julie Magee at 307-777-8740 or [julie.magee@wyo.gov](mailto:julie.magee@wyo.gov).



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## MEMORANDUM NO. 2017-001

**TO:** District Superintendents  
Curriculum Directors  
Grade 7-12 Principals  
Grade 7-12 Counselors

**FROM:** Lisa Weigel, Chief Policy Officer

**DATE:** January 3, 2017

**SUBJECT:** Public Comment for Chapter 31 Education Rules

## SEEKING PUBLIC COMMENT FOR CHAPTER 31 RULES: GRADUATION REQUIREMENTS

The Wyoming Department of Education is seeking public comment on the Wyoming Graduation Requirements of Chapter 31. These rules establish the minimum requirements for a student to receive a high school diploma, along with a process for the State Board of Education to consult with school districts on the establishment of high school diploma policies. The revisions to Chapter 31 are intended to remove unnecessary complexity for the school districts, honor the requirement to provide students with an equity of opportunity during their educational experience, and recognize the authority of each school district to decide the method(s) through which the requirements are met. A rationale for the revisions to these rules can be found in the Statement of Reasons.

Public comment on the proposed rules may be submitted [online](#) or by mail from **January 3, 2017 to March 3, 2017**. Please note, comments will be posted on the Secretary of State website.

*For more information, please contact Julie Magee at 307-777-8740 or [julie.magee@wyo.gov](mailto:julie.magee@wyo.gov).*

Attachments:  
Proposed Chapter 31 Rules  
Statement of Reasons

STATE OF WYOMING  
EXECUTIVE DEPARTMENT  
EXECUTIVE ORDER NO. 1981 - 12

WHEREAS, it is essential that those who come in contact with agencies have confidence that they will be dealt with fairly and that they have the right to participate meaningfully in agency proceedings, whether the proceeding is a formal contested case or an informal, legislative-type proceeding; and

WHEREAS, ex parte contacts raise questions of fairness, accuracy in agency fact finding, unequal access to agency decision makers and improper influence; and

WHEREAS, the public's right to participate meaningfully in agency procedures is effectively nullified when the agency decision is based not on submissions and information known and available to all, but rather on the private conversations and arguments to which the public and the participating parties have no access; and

WHEREAS, as with ex parte contacts, biased decision making suggests that agency discretion has been unduly influenced by factors outside the record;

NOW THEREFORE, by virtue of the authority vested in me as Governor of Wyoming, I hereby order that:

It is the obligation of the agency, consistent with its duty to afford fair procedures and its responsibility to provide a record for judicial review, to guard against ex parte contacts and biased decision making. Thus all officers, commissioners or other agency members who hold their positions by virtue of appointment thereto by the Governor, or by the Governor by and with the advice and consent of the Senate, who are or may reasonably be expected to be involved in the agency's decisional process shall comply with the requirements

of the following Sections 1, 2, and 3. Failure to comply shall constitute cause to justify and warrant removal as provided for by W.S. 9-2-101.

Section 1. Contested Case Proceedings.

During the pendency of any contested case proceeding, no agency official subject to this order shall solicit or receive any off-the-record communication relating to any material issue of the case. Nevertheless, where such communications do inadvertently or accidentally occur, the agency official shall:

- a. Immediately draft a written document or summary setting forth the contents and circumstances of the communication;
- b. Mail the document to all parties to the proceeding and all other agency officials involved in the decisional process; and
- c. Indicate that the matter covered in the communication will be considered at the next scheduled agency hearing relating to the case, or as otherwise scheduled by the agency with notice to all parties.

Section 2. Rule Making or Other Legislative-type Proceedings.

a. Once notice of the proceeding has been issued, any agency official subject to this order who is contacted off the record by a person outside the agency regarding a material issue relevant to the merits of the proceeding before the close of the public comment period shall:

- (1) Immediately draft a written document or summary setting forth the contents and circumstances of the communication; and
- (2) Forward the document for inclusion in the administrative record so that interested persons may comment thereon.

b. Any agency official subject to this order who is contacted by a person outside the agency desiring to discuss a material issue relevant to the merits of the proceeding after the close of the public comment period shall:

(1) Refuse to discuss the matter; or  
(2) Immediately draft a written document or summary setting forth the contents and circumstances of the communication; and

(3) Forward the document for inclusion in the administrative record; and

(4) If necessary or desirable to assure an effective opportunity for public participation, provide an opportunity for the public to review the record of the discussion and to comment before any final decision is made.

Section 3. Disqualification for Bias.

Any agency official subject to this order shall immediately disqualify himself from those agency discussions and decisions where he cannot participate fairly in the proceeding because of substantial bias or prejudice with respect to any material fact or issue that must be resolved.

Section 4. Notice of this Order.

a. All agencies with members or officials who are subject to this order shall distribute copies of this order to all persons who have made timely requests of the agency for advanced notice of its rule making proceedings.

b. As a condition precedent to removal for "cause deemed sufficient by the Governor" this order has been filed in the office of the Secretary of State, subject to inspection by any interested person. See, W.S. 9-2-101.

Section 5. Construction.

This order shall be liberally construed and implemented so as to promote fairness and openness, and eliminate the appearance of impropriety in administrative proceedings. Provided however, that this order shall not be construed to prohibit:

a. Discussions between the agency and the Attorney General or its assigned Assistant Attorney General;

b. Discussions between the agency and the Governor or his designee for general supervision, direction and control over the executive branch of state government;

c. Discussions relating to rule making or other legislative-type proceedings between an agency and any state legislator which are immaterial or substantially duplicative of communications included in the record;

d. Information provided at the request of an agency in a non-hearing case, where the agency has decided that emergency conditions exist and that this order would otherwise prevent the obtaining of needed information in a timely manner; and

e. Discussions or consultations expressly authorized by W.S. 9-4-111 and 9-11-105. This express authorization shall apply with equal force to rule making or other legislative-type proceedings.

Given under my hand and the Executive Seal of the State of Wyoming this 15th day of December, 1981, at Cheyenne.



  
Governor

## Administrative Committee Notes

12/6/16

- Accountability Advisory Committee Meeting Report
  - If legislation LSO-0157 1.5 (Accountability Phase I) proceeds out of committee the ramifications for the SBE include:
    1. Defining post-secondary readiness to include both college and career readiness. We will need to determine what measures will be used to determine if students meet the threshold. This will mean considering if all students will be required to take a career readiness assessment or if we can use measures that are already in place.
    2. Through WDE, establish interim and long term targets for graduation, academic achievement, English learners, and under-performing students. This will probably become a Professional Judgement Panel (PJP) responsibility.
    3. Through WDE, determine target levels for overall school performance. Again, this will probably become a PJP responsibility.
    4. Determining comprehensive and targeted support to be offered by the State System of Support
    5. Including progress on school improvement plans as part of the accreditation process.
    6. Through the State Superintendent, annually review the accountability system and submit a report to the Joint Education Interim Committee (JEIC) by September 1.
    7. Through the State Superintendent, implement the accountability system which includes the approach to calculations, targets, State System of Support, and a reporting system.
  - We may need to establish many of these things in rules and regulations issued by the SBE. We are unsure in which chapter of education rules and regulations these would be established.
  - If legislation LSO-0259 1.2 (Teacher and Leader Accountability Phase II) proceeds out of committee the ramifications for the SBE include:
    1. Identifying who will be evaluated (superintendents, curriculum coordinators, special education directors, technology directors, business managers, principals, teachers, and other certified staff?)
    2. Establishing professional standards for each position (we don't have these established for any group)
    3. Developing competencies and expectations for each position
    4. Determining where this fit in rules and regulations
    5. Revising Chapter 29 to address all of these items

- We discussed possible agenda items for January
  - Triggers for opening standards
  - Discussion of legislative issues
    1. Developing belief statements about topics such as early childhood education, Native American education, testing, etc.
    2. Checking our stances on legislation against those belief statements
    3. Providing an “Executive Summary” about our positions.
    4. Position on SBE coordinator
  - Report on the listening sessions
- Tom provided a brief summary of the sessions he attended at recent conferences. He will provide a written report for the board.
- We agreed to meet the first week in January (scheduled for Jan. 6<sup>th</sup> from 11-1) and then if necessary on Thursday, January 12<sup>th</sup>, prior to the SBE meeting.
- We scheduled a time to meet in late December to complete the monitoring of Tom’s performance for the first half of his contract. Prior to the January SBE meeting, Sue will meet with Tom to provide feedback and set goals for the rest of the year.



**WYOMING  
STATE BOARD  
OF EDUCATION**

**State Board of Education  
Upcoming Communications Committee Agenda**

- Reworking the Legislative Priorities paper.
- Uploading new SBE matrices to the website
- 100th Anniversary Celebrations
- NASBE Year 2 Grant
- Communications Transitions
- Contacts with new WPR Reporter

Other communications issues and opportunities

**ACTION SUMMARY SHEET**  
**STATE BOARD OF EDUCATION**  
**DATE: January 12, 2017**

**ISSUE:** Approval of Wyoming School Districts' Revised Certified Personnel Evaluation Systems

**BACKGROUND:**

- Adjusted Chapter 29 Rules for Certified Personnel Evaluation Systems were approved in November 2010.
- State statute requires the State Board of Education to approve districts' certified personnel evaluation systems.
- Chapter 29 aligned district evaluation systems for core teachers and principals were to be approved and implemented during the 2011-2012 school year.
- Chapter 29 aligned district evaluation systems for all other certified personnel approved and implemented during the 2012-2013 school year.
- The State Board of Education has approved the Certified Personnel Evaluation Systems of all school districts.

**SUGGESTED MOTION(s)/RECOMMENDATION(s):**

It is recommended that the State Board of Education approve the revised Certified Personnel Evaluation Systems for Big Horn CSD #2 and Sublette CSD #1.

**SUPPORTING INFORMATION ATTACHED:**

Certified Personnel Evaluation Systems Approval Narrative

Certified Personnel Evaluation Systems Approval Status Chart

**PREPARED BY:**

Laurel Ballard, Student & Teacher Resources Team Supervisor

APPROVED BY: \_\_\_\_\_

Lisa Weigel  
State Board of Education Liaison

# **CERTIFIED PERSONNEL EVALUATION SYSTEMS**

## **Approval by State Board of Education**

**January 12, 2017**

Following approval of Chapter 29 Rules and Regulations for Evaluation of Certified Personnel in November 2010, all Wyoming school districts were asked to have approvable evaluation systems aligned with the Rules in place by the beginning of the 2011-2012 school year. That deadline was extended to the fall of the 2012-2013 school year following districts' requests supported by legitimate concerns for ensuring the adoption/development of quality systems.

The Wyoming Department of Education (WDE) reviewed all submitted systems, and the State Board of Education approved these systems. Recently, the WDE has received requests for approval to revise their teacher and principal evaluation systems. No changes to the personnel evaluation systems for the "other" certified personnel have been requested.

The attached chart identifies the two (2) districts whose initial evaluation systems were approved by the State Board of Education. State statute requires the State Board of Education to approve districts' certified personnel evaluation systems. WDE is recommending the Board approve the revised certified personnel evaluation systems for the two (2) school districts.

*Compiled and submitted by*

*Laurel Ballard*

*Student & Teacher Resources Team Supervisor*

*Wyoming Department of Education*

**Certified Professional Evaluations System (CPES) - Revisions**  
**District Approval Status**  
**1/12/2017**

<b>District</b>	<b>Principal</b>	<b>Personnel</b>	<b>CPES Complete</b>	<b>SBE Approval</b>
Big Horn CSD# 2	WDE Recommended	No Revision	Yes	
Sublette CSD #1	WDE Recommended	WDE Recommended	Yes	



**ACTION SUMMARY SHEET**

DATE: January 13, 2017

**ISSUE:** Draft Policies for State Board of Education Operations

**AUTHORITY:** 21-2-304(a)

**BACKGROUND/HISTORY:** The board is charged with establishing policies for the on-going maintenance and operations of the board, so as to effectively implement the legislative responsibilities as established under state law. The board will promulgate the policies once they are approved.

**FUNDING:** NA

**IMPLEMENTATION AND SUSTAINABILITY:** Once these policies are promulgated and implemented, they will not change unless practice, input, or law provides an impetus for review, revision, or repeal.

**SUGGESTED MOTION(S)/RECOMMENDATION(S):**

I move that we take action to adopt each policy, as presented.

**SUPPORTING INFORMATION ATTACHED:** Draft policies, included in the packet.

**PREPARED BY:** Thomas Sachse, Ph.D.

Thomas Sachse, Coordinator

**ACTION TAKEN BY STATE BOARD:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:**